



# Trinity Episcopal Church

2013 Annual Report  
January 26, 2014



Trinity Episcopal Church Annual Report 2013

**2013 Annual Report**

Table of Contents

| <b>Presenter</b>         |   | <b>Page</b> |
|--------------------------|---|-------------|
| Parish servants,         | annual meeting agenda, and voting eligibility | 4           |
| Patti Gearn              | 2013 Annual Meeting Minutes                   | 5-6         |
| Father Eric              | Interim Rector 2013 Annual Report             | 7-8         |
| Sue Carpenter            | Senior Warden Report                          | 9           |
| Rev. Richard Boulter     | Deacon Report                                 | 9-10        |
| Sharon Peters            | Spirit of Hope Soup Kitchen                   | 11          |
| Teresa Moore             | Adopt-A-Child Size                            | 11          |
| Rev. Richard Boulter     | Cedar Woods Ministers                         | 12          |
| Barb Watson              | SewBees                                       | 12          |
|                          | Worship Services                              | 13          |
|                          | Welcomers, Gift Bearers, Bread Bakers         | 13          |
| Sharon Peters            | Blood Drives                                  | 14          |
| Kathie Schwark           | Altar Guild Report                            | 14          |
| Deborah Taylor           | Altar Guild Treasurer's Report                | 14          |
| Linda Goerge             | Cropwalk                                      | 14          |
| Rev. Richard Boulter     | Acolytes                                      | 15          |
| Rev. Richard Boulter     | Worship Team                                  | 15          |
|                          | Worship Attendance Statistics                 | 16          |
| Rev. Richard Boulter     | Eucharistic Ministers                         | 17          |
| Rev. Richard Boulter     | Healing Team                                  | 17          |
| Erica Fulton             | Liturgical Dance                              | 18          |
| Jenifer Dapsi-Morse      | Music Report                                  | 18          |
| Martha Hanoian           | Children's Ministries                         | 18-19       |
| Father Eric              | Adult Christian Education                     | 19-20       |
| Martha Hanoian           | Day Camp                                      | 20          |
| Blane Hansknecht         | Rite 13, J2A, YAC, CnC                        | 20-21       |
| Dave Anderson            | Lego Team                                     | 21-22       |
| Dave Anderson            | Communications/Website                        | 22          |
| Kathy Graham             | Prayer Tree Ministries                        | 22-23       |
| Virg Stoltz              | Fellowship                                    | 23-24       |
| Virg Stoltz              | Parish Life                                   | 24          |
| Pat Marshall             | Recycling Center                              | 24          |
| Judy Boulter             | Stewardship and Finance                       | 24-26       |
| Laura Boike              | E-Giving                                      | 26          |
| Laura Boike              | Capital Funds                                 | 26          |
| Virg Stoltz              | Strawfest                                     | 26-27       |
| Laura Boike              | Strawfest Accounting                          | 28          |
| Kraig Wilson             | Property                                      | 29          |
| Virg Stoltz              | Memorial Garden Report and Accounting         | 29-30       |
| Pat Marshall             | ECW   | 30          |
| Pat Marshall             | ECW Treasurer's Report                        | 30          |
| Linda Goerge             | Trinity Outreach Committee                    | 31          |
| Sean Hanoian/Laura Boike | 2013 Treasurer's Report                       | 32-34       |
| Sean Hanoian             | 2014 Budget                                   | 35-36       |

# 2013 Trinity Episcopal Church Annual Report

**Sunday January 26, 2013**  
Rev. Eric Williams-Interim Rector  
Rev. Richard Boulter-Deacon

## **Vestry**

Sue Carpenter, Sr. Warden  
Jim Pedersen  
Eddy Fulton  
Alan Crouse  
Ron Wepler

Kraig Wilson, Jr. Warden  
Jamie Owen  
Judy Anderson  
Sharon Peters  
Tianna Richardson, Youth Rep.

Vestry Secretary: Patti Gearn  
Director of Children's Ministries (DCM) Martha Hanoian  
Director of Youth Ministries (DYM) Blane Hansknecht  
Treasurer: Sean Hanoian  
Sexton: Brenda Bonior  
Child Care Workers: Baetha Hudgens, Candy Towler and Kaylee Towler  
Music Director: Jenifer Dapsi-Morse  
Bookkeeper: Barb Watson  
Church Secretary Kelly Boelter

**Eucharistic Ministers: Cynthia Coleman, Darryl Conliffe, Jamie Owen, Blane Hansknecht, Randy Hotton, Bev Jenkins, Pam Johnson, Adesuwa Obaseki, Jim Pedersen, Cleda Smartt, Brenda Thom, Kathryn Truesdell, Bill Zbytowski, Eddy Fulton, Erica Fulton, Ian Penhorwood, Maggie Penhorwood, Dennis Bramigk, Jeff Hill, Kate McCutchen**

Outreach Chairperson: Linda Goerge  
Finance Chairperson: Judy Boulter  
E.C.W. Chairperson: Pat Marshall  
2013 Diocesan Convention Delegates: Kate McCutchen, Pat Gearn, Virg Stoltz  
2013 Downriver Area Council Deanery Delegates: Virg Stoltz, Patti Gearn

### **AGENDA FOR ANNUAL MEETING—JANUARY 26, 2013**

- 1. Lunch-in parish hall (Grace offered prior to service dismissal)**
- 2. Welcome/Announcements/Dispense Material**
- 3. Call Meeting to order/Appointment of secretaries and official ballot counters**
- 4. Elections**
- 5. Sr. Warden Address**
- 6. Recognitions**
- 7. Ministry Books**
- 8. Annual Reports/Motion to Accept**
- 9. Announcement of Vestry Election**
- 10. Blessing-Fr. Eric**
- 11. Dismissal-Deacon Richard**

#### **CANON LAW REGARDING ELIGIBILITY FOR VOTING**

Must be baptized, at least 16 years of age and a regular worshipper in the parish for 6 months prior to meeting and be physically present at the meeting.

## Trinity Episcopal Church Annual Report 2013

### Minutes of the Annual Meeting of Trinity Episcopal Church

The **2013 Annual Meeting** was opened with prayer by Fr. Eric Williams at 11:05 a.m. A quorum was declared. Pat Gears and Virg Stoltz were appointed secretaries for this meeting.

A luncheon of sandwiches, chips, desserts, and beverages was provided to the 100 (+/-) adults who were present.

#### **INTERIM RECTOR'S ADDRESS**

Beginning with this meeting the Annual Report will be shown using the audio/visual system in the parish hall. A small amount of printed information will be provided to parishioners. We will check into having the full report put on the website.

I first want to say what a pleasure it has been coming to Trinity as your interim. I have discovered what all of you already know—this is a wonderful parish. I have been impressed with your friendliness, openness, and welcome. I have also been impressed by your diversity—this is a place that is really striving to live out what so many places talk about—being really welcoming of all of God's children. It's great to see the quality of your programs for children, youth and adults and your passion for reaching out to Belleville and beyond with the love of Christ. It's great to be in a parish with such fine lay leadership. And it is great to be in a place that really cares about offering your best in worship.

Kraig invited me to tell you a little more about myself, so here's a little of my background. I am a so-called cradle Episcopalian and attended Episcopal schools from Kindergarten through 12th grade in Los Angeles, where my parents still live. I met my wife Susan who is also a priest in seminary and we have both been ordained twenty years. For the past thirteen years we served together in a parish in Jamestown New York. This past September she began a new ministry as rector of St. Stephen's in Troy, MI and we recently bought a house nearby in Bloomfield Hills. At Canon Lisa Gray's suggestion and with the Bishop's permission I interviewed with the vestry and this month they called me to be your interim rector.

I have a background in congregational development and have recently completed the first half of a two year interim ministry training program and will be taking part two this March. Many of you may not be familiar with intentional interim ministry, but it is designed to help parishes make healthy transitions between rectors, especially when a rector has been in place ten years or more.

As I have come to learn more each day about Trinity, I have come to appreciate what an extraordinary leader you had in Fr. John. His love of liturgy and his devotion

to pastoral care really shine through in the legacy he has left you. He was the senior active Priest in the diocese and a leader in the deanery and the ecumenical community as well. His loss is being felt in all these places, but nowhere more than here.

I have also learned that he paid great attention to the smallest details and because he was so dedicated and caring, he often took care of things that now we are all scrambling a bit to cover. I think a great debt of gratitude is owed to Deacon Richard, Reverend Sally and to the dedicated staff and volunteers who have been filling the gaps and making sure that the essential tasks are done.

As I mentioned in my first sermon, my role is not to replace Fr. John or to take over for any of the staff or volunteers. Instead I am here to assist you in making the healthiest transition possible. I will of course be preaching and celebrating on Sundays and assisting Deacon Richard in providing pastoral care. I have been and will be helping to teach the Wednesday morning Bible study, the Lenten series, the Communion classes and other educational offerings through the year. I will also be helping you and the vestry review your policies and procedures and making sure that you are in sync with current diocesan policies and best practices. This is a great time to look at your traditions and programs and begin to figure out what you really value and want to hold on to and what might be worth letting go of or updating.

I want to make a special plug this morning as well. I will be restarting the adult forum on Sunday, February 10 at 9:15 am with a series I'm calling "My Church". This transition time is a perfect time to take a deeper look at what makes our beloved parish what it is. We'll explore our history and look at the factors which have made this a healthy parish and ways we can continue to improve in the years to come. I'll be bringing tools and insights from a variety of widely used congregational development models. The forum will be organized in blocks of four or five weeks. Our first block will focus on where we've been and will look at our history as a parish. Coffee and snacks will be available. I really intend for this to be useful as you begin the work of putting together your profile and thinking about your search.

Though I don't live nearby, I want to be as accessible as I can. I am normally in the office Tuesday, Wednesday and Thursday and other times by appointment. My email and cell phone are also published and I'll do my best to respond as quickly as I can. Barring unforeseen circumstances, I expect to be with you until you call your next rector.'

## Trinity Episcopal Church Annual Report 2013

### **ELECTIONS**

**Tianna Richardson** was selected by the Trinity Youth and Leaders to serve a one-year term as the vestry youth representative

Four members will be elected to each serve a 3-year vestry term. **Sue Carpenter, Eddy Fulton, Jamie Graham, Jim Pedersen, and Eric Travis** have been nominated and placed on the ballot. There were no additional nominations made from the floor.

Debra Williams, Randy Hotton, and Morris Altizer, retiring vestry members, were appointed to collect and count the ballots.

Final results show that **Sue Carpenter, Eddy Fulton, Jamie Graham, and Jim Pedersen** have been elected to serve February 2013 through January 2015.

***Motion to approve was made by Cynthia Coleman and supported by Marlene Dapsi. Carried***

Nominations were opened to elect three delegates to attend the Diocesan Convention in October 2013. Martha Hanoian nominated **Virg Stoltz, Pat Gearns, and Kate McCutchen**, supported by Sheila Pedersen.

***Darryl Conliffe moved that by acclamation we elect these three members as Trinity's 2013 Convention Delegates. Carried***

Nominations were opened for Downriver Area Council (DRAC) representatives. Bev Jenkins nominated **Virg Stoltz, and Pat Gearns**, supported by Debra Williams.

***Darryl Conliffe moved that by acclamation we elect these two members to serve as Trinity's 2013 DRAC representatives. Carried***

### **MINISTRY REPORTS**

#### **REPORTS BY TITLE:**

Annual Meeting Minutes; Sr. Warden's Report; Deacon's Report

#### **SERVICE OUTREACH:**

Service Outreach; Spirit of Hope Soup Kitchen; Adopt-a-Child Size; Cropwalk; Cedar Woods Ministers; SewBees; Blood Drives

#### **WORSHIP:**

Altar Guild Report; Altar Guild Treasurer's Report; Worship Services; Welcomers; Gift Bearers; Bread Bakers; Acolytes; Lectors; Worship Attendance Statistics; Acolytes; Lectors; Worship Team; Eucharistic Ministers; Healing Team; Liturgical Dance; Music Report

#### **EDUCATION:**

Children's Ministries; Adult Christian Education; Day Camp; Rite 13, J2A, YAC; Lego Team

#### **EVANGELISM:**

Communications; Website

#### **PARISH LIFE:**

Flu Shot Clinic; Prayer Tree Ministries; Pastoral Care; Parish Life; Recycling Center

#### **STEWARDSHIP:**

Endowment Fund; E-Giving; Capital Funds; Strawfest; Strawfest Accounting

#### **BUILDING AND GROUNDS:**

Building and Grounds; Memorial Garden Report and Accounting

**ECW:** ECW Report; ECW Treasurer's Report

#### **TREASURER'S REPORT AND 2013 BUDGET**

2012 Treasurer's Report; 2013 Budget

***Moved by Mike McCutchen, supported by Cynthia Coleman to accept all 2012 Ministry Reports as submitted. Motion Carried***

### **MISCELLANEOUS DISCUSSION**

**CROPWALK** – Linda Goerge, who after 8 years, has resigned as Coordinator of the Belleville area Cropwalk. A special cross was presented to her for her many years of service and dedication.

Linda then showed her appreciation to Virg Stoltz for her continued support of the Cropwalk. This year Virg raised over \$5,000.00

**ALTAR GUILD** – Fay Taylor, who after 8 years of dedicated service, has resigned as Altar Guild 'Directress.' Kathy Schwark has been appointed to this position.

This year's Wilma Petrasky award was presented to **Val Altizer** for her dedication, commitment, and excellence in preparing Trinity for worship.

#### **TRANSITION:**

Reviewed and discussed Trinity's Initial Transition Overview (handout provided). Our first step will be to select a Profile Team which will put our traditions and programs in place and then determine who we are and where we want to be. This team will perform a self-study and then prepare a narrative based on their findings. This will then be presented to the vestry and parish for final approval.

#### **SEARCH:**

Once the Profile team has completed their duties a Search Team will be selected. Their responsibilities will be to prepare the position posting, then review and interview the candidates. This team will schedule visits for the final candidates. They will then present the candidate to the vestry for final approval before extending the call.

#### **RECTORY:**

Since we hope to find a priest who will utilize the rectory our focus for 2013 will be to make the necessary renovations and updates needed

#### **CLOSING PRAYER: Fr. Eric Williams**

***Motion to adjourn: Moved by Sheila Pedersen, supported by Sharon Peters. Motion carried unanimously. Meeting was adjourned at 12:10 p.m.***

Respectfully submitted,  
Pat Gearns, Co-Secretary  
Virg Stoltz, Co-Secretary

**Annual Report from the Interim Rector for 2013**

"Beloved...this one thing I do: forgetting what lies behind and straining forward to what lies ahead, I press on towards the goal for the prize of the heavenly call of God in Christ Jesus." Philippians 3:13-14

It is hard to believe that I have been at Trinity for a year already. I continue to give thanks for the opportunity to serve as your interim rector. I have thoroughly enjoyed my time with you and am confident that you are poised for great things in 2014 and beyond. Interim ministry is a specialized field and I received my official certification as an interim from the Interim Ministry Network this past Fall after two years of course work, field work and reports. The philosophy of interim ministry is that the time between rectors is not just wasted or empty time, but a time of great opportunity to accomplish some real developmental goals. And so, I have spent my time this past year on these goals, in addition to the regular work of planning and leading worship, preaching, parish administration and pastoral care. My overall goal has been to do everything I can to help Trinity be ready spiritually, administratively and systemically for a new rector and a new chapter of ministry.

**1. Coming to terms with congregational history and relationships with clergy.** Last winter and early Spring I helped to lead a number of conversations focused on the history of Trinity. We did a timeline of important events and talked about how that history has shaped Trinity's sense of identity. During those conversations people talked about the various strengths and contributions of each of the past rectors and associated clergy. People were proud of the fact that Trinity has had a tradition of raising up and training clergy who have gone on to serve in the diocese and wider church.

**2. Discovering the congregation's special identity.** During Lent I held a series of opportunities (both in person and online) for congregation members to discuss what they value about Trinity and what they hope for in the future. These "holy conversations" were collected and formed part of the basis for the church's portfolio. This is a wonderful time for Trinity to assess what is going well in our common life and what needs attention.

**3. Dealing with shifts in leadership roles.** One inevitable issue during a transition is leadership. Many jobs that Fr. John did invisibly have had to be recognized and covered by other people. Some I have done and many others have been picked up by lay people. We have also been working hard to emphasize an open nomination and election process for the annual meeting. I have also appointed a new bookkeeper and sexton. With current staff I have updated job descriptions and held performance reviews. I am particularly grateful to Maria Conliffe and Eddy Fulton for their work with personnel.

**4. Renewing and reworking the congregation's relationship with the Diocese.** Trinity has been blessed to receive a great deal of support from the diocese this year. We began working with the Rev. Canon Lisa Gray at the beginning of the transition. We are currently working with the new Canon for Congregational Life, Jim Gettel. He has come to Trinity to meet with the Profile Team, the vestry and the congregation and will continue to support the congregation through the transition process. Mark Miliotto, Director of Finance for the diocese has also been here twice--once to meet with our Finance Committee and once for a diocesan budget hearing during which we also welcomed Canon Joann Hardy and members of the diocesan council.

## Trinity Episcopal Church Annual Report 2013

### Annual Report from the Interim Rector con't

The Rev. Canon Michelle Meech was here January 12 to preach and to share her work in baptismal ministry and the Whitaker School. And we are blessed with the regular presence of Eric Travis, Missioner for Youth and Young Adults. He preached here December 22. Bishop Gibbs was here January 19 for an adult confirmation service and will return January 28 to meet with the vestry. In December we were also delighted to receive word that we had received a \$10,000 grant from the diocese for capital improvements to the rectory. Sometimes parishes feel distant from the diocese, but Trinity has received an extraordinary amount of attention and support. Members of Trinity also regularly participate in and lead diocesan ministries and activities, particularly in the area of youth ministry.

One final area that should be mentioned involves stewardship and finance. During this year the vestry, stewardship committee and I placed a special emphasis on working on stewardship and finance to make sure that (a) Trinity could afford a new rector and meet the diocese's expectations for salary and benefits and (b) our financial processes and policies were in compliance with current diocesan and national church standards. My thanks to Judy Boulter and her team for their excellent work on stewardship (which you can read about in their report) and to Sean Hanoian and Laura Boike for their dedication and ongoing hard work. With their support and cooperation Trinity completed an audit, led by Sandy Jose from St. Stephen's Troy. The audit confirmed that Trinity is in fine financial shape and also pointed out a few minor procedural things we can improve going forward. Randy Hotton, our new finance committee chairman, is already working with Sean Hanoian and our new bookkeeper, Barb Watson, to implement those changes.

Trinity is a strong, healthy, vibrant parish. As we continue to live in this in-between time, it is important to continue to look forward and to step forward as we listen and respond to God's call. May God bless each one of you in this exciting year to come. May God lead the priest that God has chosen to Trinity and Trinity to that person, and may God continue to bless and strengthen this wonderful parish family.

Respectfully Submitted,  
Eric M. Williams



**SENIOR WARDEN'S REPORT**

The focus of 2013, simply put, was Transition. We have been truly blessed by the Spirit filled leadership and guidance of Fr. Eric Williams, our Interim Rector. Fr. Eric helped our parish look back to celebrate where we came from and continues to help us discern where we want to go. Many of Trinity's ministries remained active due to a multitude of capable parishioners in leadership roles. Some areas, however, needed to be rethought and find new leadership due to the departure of Fr. John Hagan. A Portfolio Team led by Sean Hanoian continues to work diligently to represent Trinity in the Office of Transition Ministry Community Profile and Narrative Profile. Dave Anderson took over the leadership role for the Communications Team and the result is a brand new website that can be easily updated with current pictures and information. Judy Boulter took all things financial under her very skillful wing. She chaired the Stewardship Committee that worked very hard to encourage Trinity parishioners to prayerfully rethink their financial commitment to Trinity. The work, and parishioners, paid off figuratively and literally, with an increase of \$30,000 in pledge commitments. The increase in pledge money ensures that Trinity will be able to call a full time rector to the church. The Audit team made sure that our financial house is in order, which allows for the church to move forward knowing that we are on proper financial footing. A Finance Committee was formed to oversee financial matters all year long. We say thank you for many years of sacrificial work by our beloved Bookkeeper Laura Boike. Laura has served Trinity knowledgeably, kindly and, patiently and we wish her Godspeed as she says goodbye to the bookkeeping work, but not to Trinity. We welcome Barb Watson as our new Bookkeeper and know that she will also serve Trinity well. Dick Marsh is also

stepping down after many years of overseeing the Endowment Fund. Harry VanGelder has graciously agreed to take over the leadership role for the Endowment Fund. Due to the generosity of a non-parishioner in response to kindnesses performed by Fr. John Hagan, Trinity has been gifted \$65,000 which the Vestry voted to put into the Endowment Fund to help further secure Trinity's financial future. Our Jr. Warden has led the way in updating the Rectory so that when it is time to call a new Rector, we will have an attractive home to offer. More than anything, I am proud of the way we at Trinity stuck together and continued to move forward throughout this year of changes and unknowns. We have welcomed new folks to our church, reorganized Vestry, tried some new ways to worship, and welcomed an Interim Rector, all while continuing to love and care for one another. God is good.

Respectfully Submitted,  
Sr. Warden Sue Carpenter

**Deacon's Report**

I am proud to have served as your Deacon over the past year. It has been a pleasure serving with Fr. Eric Williams, our interim priest this past year, assisting him at the altar at both the 8:00 AM and 10:30 AM services almost every Sunday. I also assisted at many services during Holy Week and on Christmas Eve; was Deacon for Fr. Eric at the special High Mass service held earlier this past year and participated in some of the special evening services presented by the Worship Committee of which I am a member. I made weekly pastoral care visits to parishioners in hospitals, nursing homes and rehabilitation facilities, hospice facilities, and private homes, often providing Communion. I visited patients and families both prior to and

### Trinity Episcopal Church Annual Report 2013

following surgery, offering prayers for comfort and thanksgiving. I also visited family members and friends of Trinity parishioners when requested. I preached four times in 2013. I officiated or assisted at five funerals (two for non-parishioners of Trinity) and assisted at one wedding and one blessing of a marriage. I also assisted at several baptisms.

In September of 2012 we started a 31 week Sunday evening Bible study based upon Randy Frazee's book, THE STORY which carried over into the first five months of 2013. We had an average attendance of 11 people and was assisted in leading the discussion by Kate and Mike McCutchen. When this study ended the majority of folks asked that we continue with an informal program in 2013. Kate McCutchen is leading this class and it will continue into 2014. All are welcome to join us between 6:30 and 8:00 PM Sunday evenings.

Additionally, I served as your Deacon in the following ways:

- Coordinated the Cedar Woods Ministry (see separate report)
- Oversee the training of scheduling of Acolytes (see separate report)
- Coordinated our Eucharistic Minister (see separate report)
- Led the Healing Ministry Team (see separate report)
- Submitted reports and periodically attended the monthly Vestry meetings
- Served as a member of the Adult Education, Worship and Outreach Committees
- Attended bi-weekly meetings with Trinity clergy
- Submitted monthly articles to The Bell
- Coordinated Trinity's participation in the annual Salvation Army Back-to-School Blitz gathering school supplies for needy children in our area
- Attended continuing education classes on ministry this year
- Served as a member of the Bishop's Advisory Committee on the Diaconate
- Served as a member of the Diocese Commission on Ministry (COM); attended monthly meetings and the annual retreat in Adrian in January. As a COM member I am assigned new aspirants who are studying to be either a Deacon or Priest and I am working with two people at present.
- Attended the ordination of new Permanent Deacons and one Transitional Deacon
- Took three weeks off for medical leave
- I assisted any supply clergy we had during Fr. Eric's vacation time as well as handled all pastoral request during those times when he is away or unavailable.

In October, I met with the Bishop regarding my assignment here at Trinity and we agreed I will continue to serve in 2014 until a new rector has been chosen. I was pleased with this decision as it continues to be my pleasure to serve as Deacon to the Trinity family and I do it with pride. I very much appreciate the support of our Priest, staff, Vestry and most importantly YOU, the members of Trinity. I am truly blessed and I look forward to serving you in the future.

Faithfully submitted,

The Rev. Deacon Richard O. Boulter

## Trinity Episcopal Church Annual Report 2013

### Spirit of Hope Soup Kitchen

During 2013, Trinity Episcopal Church expanded our service at the Spirit of Hope Church community kitchen project in Detroit by working eight dates instead of four, and helped with food preparation and purchase as well as with serving. We are part of a continued partnership with other regional churches to provide meals there weekly. Members of our Soup Kitchen Ministry team served at the program on Feb. 9, Mar. 9, Apr. 27, June 8 (with Saving Faith), July 13, Sept. 14, Nov. 9 and Dec. 14. On half of our service dates, Trinity purchased and prepared the food for the meal, and for the other half, we served the meal and cleaned up. In addition, our ministry organized extensive clothing donations to the patrons of the Spirit of Hope Soup Kitchen, which were delivered on our service days. Our team grew with new members and deepened in our fellowship and bond among ourselves, as well as with the Spirit of Hope workers and recipients we encounter during our service. Special thanks to all the members of the ministry who served in 2013 Soup Kitchens, and to all Trinity members who contributed clothing to the Spirit of Hope effort. This is a strong ministry and a joyous team with which to serve!

Respectfully submitted,  
Sharon C. Peters

### ADOPT-A-CHILD-SIZE

Another year has passed and Trinity members and groups again supported the Adopt-A-Child-Size project by donating outfits, money, quilts and hats. Most importantly, Trinity provided a HOME for us from which we assembled and distributed the outfits during the months of August through mid December. Pat Marshall donated several bags of stuffed animals which were wrapped in the quilts provided by Mildred Bennett and the SEW BEES and Barbara Watson. Thanks to Barbara Smith and Tommy Smith, for hauling clothing back and forth from Joyce Forest's home and Teresa Moore's home and as shipments arrived from the wholesalers.

A wonderful surprise came when Cynthia Coleman decided to forgo personal birthday presents and donated the money that was given to her to Adopt-A-Child-Size. This very generous act enabled us to provide for 14 children.

ECW AND TRINITY OUT REACH COMMITTEE AND THE CHILDREN'S PENNIES PROJECT PROVIDED \$4,475.00 IN ORDER THAT WE COULD PURCHASE CLOTHING AND COMPLETE MORE OUTFITS. We are very grateful for these gifts.

A sincere thanks to all members who donated outfits and money and brought them to the INGATHERING on Nov. 24th.

Orchids and roses to the dedicated women who came each week to the rectory and worked on outfits. Barbara Smith, Doris Novak, Grace Wangbickler, Emmy Keene, Judy Boulter along with Joyce Forest, Annie Davis, Diana Jackson, Janet Jefferson and Nancy Sears were responsible for processing 454 outfits for the children. They sorted, assembled, packed, labeled, carried, inventoried and distributed the outfits for the agencies to give to the families never seeing any of the children who benefitted from their efforts.

Cheryl Crouse, Doris Novak, Martha Hanoian Erica Fulton, Rev. Sally Boelter, Judy Boulter and Barbara Smith used their skills and shopped for several children with Maria Conliffe coordinating the efforts.

Donations were down this year however we did receive some unexpected gifts which enabled us to serve all of the children referred to us with the exception of some children age 15 and over.

We are now preparing to shop for the 2014 year having been blessed with early donations. We are also prepared to provide outfits for children that are referred to us this winter from local school districts.

COMMITMENT DAY IS IN FEBRUARY so we are hoping that the support from Trinity will continue as the need for warm clothing still exists. We thank everyone for your support and prayers. Join with your family and friends and help keep a child warm.

Respectfully Submitted  
Teresa Moore

## Trinity Episcopal Church Annual Report 2013

### CEDAR WOODS MINISTERS

Cedar Woods is an assisted living facility located on the I-94 Service Drive which has been served by members of Trinity for over sixteen years. This is one of the major outreach ministries which Trinity participates in.

Over the past year Cedar Woods continued going through an extensive updating of the facility which includes an update to most of the living quarters. As I mentioned last year, in some ways these major improvements have affected where we do our services as it has forced us to move to a smaller room at the end of the north hallway. This has caused problems for those in the south hallway as it is hard for some of them to walk the distance required to attend. Because of the changes, we've ministered to fewer people which forced us to re-evaluate our second monthly service on the third Sunday of the month. So we continue to combine our birthday celebration with Communion on the first Sunday. In addition, Kathie Schwark sends the residents birthday cards from Trinity each month.

On the bright side of all these renovations is the new facility director and the activity director have agreed to allow us to return to the Activities Room starting in January which should make it more convenient for all the residents of Cedar Woods. We are very thankful for their interest in this ministry.

When we celebrate Christmas, many adult and youth members of the congregation join the Team for this special program. We sing Christmas carols, hand out gifts made by our Children's Worship kids to all the residents, and of course serve plenty of food. You will never see as many happy, appreciative faces as you do on Christmas Party Sunday especially when our young people get involved. We are thankful so many of our congregation joins us for this celebration and helps support the importance of this outreach.

I think it is important to recognize those who are part of the monthly team. Our ministers are: Debra Williams, Jenifer Harless, Laura Wade, Marian Caldwell, Pete Gregory, George Wilhelmi, Jamie Owen, Jackie Hayes, Doris Novak, Amber Chadwick with Yensi George, Mia and Ariel Gregory, as youth ministers.

This is a great group of dedicated folks who give up their Sundays once a month to bring God to those who cannot attend a church

service. We are truly blessed to have such a wonderful group of people in this ministry. In addition to those mentioned above, we have had several people join us periodically and we thank them. We also invite anyone else who might be interested in this ministry to join us on the first Sunday of each month.

God's blessing on this entire Team and thank you for your support.

Faithfully submitted,  
The Rev. Dcn. Richard O. Boulter

### SEWBEEES

On Wednesday mornings from around 9:00a to 12:00p, the Sew Bees gather at the home of Mildred Bennett for our sewing ministry and socialization. Our main ministry is to sew and deliver baby-size quilts and lap blankets to St. Joseph Hospital. Fabric for some of the blankets are for the different holidays—Valentine's Day and St. Patrick's Day, Easter and Spring, Memorial Day and 4<sup>th</sup> of July, Fall and Halloween, and Thanksgiving, Christmas, and winter. People have generously donated fabric and thread to assist us with our effort.

Each person in this group finds a task that they are comfortable with that will result in a tied quilt, from cutting out the quilts, sewing the layers together, hand sewing an "ECW of Trinity" label, or tying the yarn for the finishing touch. It is an enjoyable time together. This past year we made and delivered 124 quilts to the hospital by taking 24 to 40 at a time every 8 to 10 weeks. And sometimes we meet for lunch afterwards at a restaurant.

During the late summer, we increased our quilt making so that we could donate some of the blankets to the Adopt-A-Child Size program. This year we gave over 70 baby-size blankets of various themes to help keep those little ones warm.

Our group consists of Mildred Bennett, Barb Watson, Marian Caldwell, Pat Marshall, Paula Brown, Carolyn Garcia, Kathie Schwark, and, once in a while, Elizabeth LaChance, Kathy Graham, and Pam Smith join us.

Respectfully submitted,  
Mildred Bennett  
Barb Watson

## Trinity Episcopal Church Annual Report 2013

### **SERVICES THROUGHOUT THE YEAR**

Holy Eucharist-Sundays-112  
Holy Eucharist-Weekdays-7  
Private Communion (sick and shut-ins)-53

### **Blessing of a Marriage 2**

Joined together in the sacrament of Holy Matrimony in 2013 at Trinity were:  
Jamie Graham and Joseph Owen  
Eileen and Jim Canfield received the blessing of their civil union.

### **Burials 5**

We recall and commend to God the souls of those who received the Episcopal Burial Office:  
Thomas Wilson  
Morton Potter  
Erica Rush  
Wanda Jill Harris  
Mona Salisbury

### **Interments in the Memorial Garden 1**

Mona Salisbury

### **Confirmations/Receptions 0**

### **Baptisms 5**

Aiden Allred  
Landon Matthew Wilhide  
Alexander Christian Hill  
Logan Michael Conn  
Logan Alexander Wiese

### **Other Services included...**

Chalking the Door at Epiphany, Renewal of Baptismal Vows, Imposition of Ashes on Ash Wednesday, Ecumenical Good Friday service, Great Litany, Healing services, Liturgy of the Palms, Maundy Thursday Liturgy, Good Friday Liturgy, Great Vigil of Easter, Children's/Youth Sabbath Service, Adopt-A-Child-Size Blessing, Liturgical Dance, All Saints service, Services at Cedar Woods, Solemn High Mass, All Saints Service, Palm Sunday dramatic Reading of Gospel, just to name a few.

### **Welcomers**

Our welcomers in 2013 were:  
Dave Anderson, Judy Anderson, Eddy Fulton, Erica Fulton, Don Keene, Grace Wangbickler, Bob DeJonghe, Carrie DeJonghe, Kraig Wilson, Andy Melms, Deb Green, and Jacquelyn Hayes

These people are often the first expression of hospitality that someone receives on entering the church for worship. They hand out bulletins, greet everyone with a smile, handle a/c/heat and lights, assist people going to communion, and collect all the bulletins at the end of the services. On more than one occasion they have to handle emergencies- and they always do it with great grace. We are blessed by this ministry and these servants.

### **Giftbearers**

Our giftbearers for 2013 were:  
Dave Anderson, Judy Anderson, Jacquelyn Hayes, Fay Taylor, Mary Hill, Kraig Wilson, Andy Melms, Grace Wangbickler, Sean Hanoian, Harry Van Gelder, Cheri Van Gelder

These are the volunteers who, with great dignity and reverence, bring the bread, water, and wine to the altar at the offertory for our Sunday services.  
We are thankful for their ministry.

### **2013 Bread bakers**

Every month 50-60 loaves of bread are made by volunteers. We are grateful for these people and their wonderful and delicious offerings. In 2013 our bread bakers were: Amber Chadwick, Erica Fulton, Emmy Keene, Kathie Schwark, Cheri Van Gelder, Marlene Dapsi and Tessa Hansknecht.

Note of apology: If we have missed anyone for Welcomers, Gift Bearers or Bread Bakers I sincerely apologize.

Kelly Boelter  
Trinity Secretary

Trinity Episcopal Church Annual Report 2013

Sally MacMullan, Linda Nadeau, Kathie Schwark (Dir), Deborah Taylor, Fay Taylor, Bev Thom, and Barb Watson. Inactive members include Pam Graham, Crystal Harris, Paula Miller, Doris Novak, Wilma Petrasky, Charlene Shepard and Dorothy Simons.

**BLOOD DRIVES**

Trinity coordinated and hosted two successful Blood Drives for the Red Cross during 2013, on April 25<sup>th</sup> and August 21<sup>st</sup>. For each Blood Drive, we make our Parish Hall available for the Red Cross to equip and staff the drive, and we at Trinity help schedule donors to meet blood donation goals. Many Trinity members participate as blood donors in each drive. Our Trinity youth were particularly active as donors in the 2013 drives. Trinity will remain part of the Red Cross "Belleville Loop" of Blood Drive sites. This is literally a life-saving ministry and an important one for all who participate.

Respectfully submitted,  
Sharon C. Peters

**ALTAR GUILD**

The Altar Guild faithfully and dutifully continues to serve Trinity by preparing all the things necessary for the celebration of the Eucharist or any of the other sacraments and offices of the church. These preparations are done in such a manner that any service may be conducted with dignity, order, and beauty for the worship of God and his son, Jesus Christ our Lord. Expenditures incurred with the duties of the Altar Guild include purchases of wine, wafers, candles, communion ware, flowers, altar linens, cleaning supplies, etc. These expenses are met by contributions from many parishioners and Trinity friends. Most of these gifts are given for altar and flower memorials or in thanksgiving for blessings received. I'd like to thank all the members of the Altar Guild for all their hard work -- I truly appreciate it.

Elizabeth LaChance tends to the linens. The altar flowers are arranged and cared for by Kathy Graham and Elizabeth LaChance. Serving in the ministry of the altar guild are Val Altizer, Mildred Bennett, Paula Brown, Erica Fulton, Kathy Graham, Elizabeth LaChance,

Respectfully Submitted,  
Kathie Schwark

**ALTAR GUILD TREASURER'S REPORT**

Charter One Bank Checking Account  
Balance as of January 1, 2013 \$2,733.41

|                            |                 |
|----------------------------|-----------------|
| <u>Receipts:</u>           |                 |
| Altar and Flower memorials | \$945.00        |
| Funerals                   | \$0.00          |
| Votive Stand               | \$14.25         |
| Weddings                   | <u>\$200.00</u> |
| \Total Receipts            | \$1,294.25      |

Total Funds Available \$4,027.66

|                       |            |
|-----------------------|------------|
| <u>Disbursements:</u> |            |
| Candles               | \$956.10   |
| Flowers               | \$1,010.52 |
| Wine                  | \$101.61   |
| Wafers                | \$53.20    |
| Palms                 | \$142.29   |
| Misc                  | \$241.84   |
| Total Disbursements:  | \$2,513.56 |

Balance as of December 31, 2013 \$1,514.10

Respectfully Submitted by  
Deborah Taylor

**CROP HUNGER WALK**

The 2013 CROP Walk was held on Sunday, Oct. 6th, 2013 133 walkers collected \$14,872.24 to help fight hunger. 25% of the money collected will go to 5 local food pantries. Trinity had 13 walkers and collected \$7,785.00. Once again, Virg Stoltz was our top walker and collected \$5,185.00.

Respectfully Submitted  
Linda Goerge

## Trinity Episcopal Church Annual Report 2013

### Acolyte Report

Acolytes are a very important part of our Sunday worship service. They light and extinguish the candles and lead the procession into the church with a Crucifer and two Torchbearers. They lead the Gospel procession out into the congregation and the Torchbearers stay with the Gospel book and light the way for the reading of the Word. The Crucifer holds the book for the reader and returns the book to the altar. They assist the Deacon in preparing the altar for Communion and assist the Celebrant during the service as needed. At the end of the service, they lead the recession out of the church. Presently, there are 26 acolytes. Of the 26, nine are Team Leaders and they usually are the Crucifer and the Server for our services. Each Acolyte goes through three weeks of training when they first join. After they have served for several years, they go through several more weeks of training to learn to assist at the altar and are then promoted to Team Leader. This year we reduced our team leadership with the graduation of Chris Wepler who is now a student at the University of Michigan. Chris was an outstanding leader and we miss him. We are blessed to have such a dedicated group of young people who play such an important part in our weekly worship service. Acolytes are assigned to a team and serve approximately every nine weeks. In addition we use two teams of Acolytes on holidays (Christmas services, Holy Week services and Pentecost) and rotate so each team serves during one of the major services if they are available. Acolytes may also be asked to serve at special services such as funerals, weddings, services we may have in the evenings or other celebrations.

Our 2013 Acolytes were: Maya Crouse, Ethan Fulton, Yensi Goerge, Elizabeth and Jacob Hanoian, Tessa Hansknecht, Joel and Jillian Hill, Ethan Locke, Hunter and Kenedee Morse, Taylor Penhorwood, Matthew Remington, Katie Russell and Hollee and Macee Wilson. We said thank you to Arielle Knight who moved to Jackson, MI. She is also missed and did an outstanding job. Our Team Leaders

were: Audrey and Josie Boike, Colin Fulton, Martin Hansknecht, Paige Harris, Svan Melms, Haylee Morse, Tianna Richardson, and Reilly Penhorwood. In 2013 we also started training Junior Acolytes, children between the age of 8 and 10 who will be book bearers for the Deacon and the team leader will lead the Gospel procession out carrying the cross. We hope to start this program in early 2014. The team leaders now vest in a flax alb (off white) to identify them as the team leader. To start off the Junior Acolytes will be vested in a red cassock with white cotta. We are proud of you who serve as Acolytes and thank you for your time and service and for doing such a great job.

Faithfully submitted,  
The Rev. Dcn. Richard O. Boulter

### Worship Team

The Worship team continued planning and implementing several special worship services in 2013 (listed below). This group, composed of Jamie Owen, Deacon Richard Boulter, Bev Jenkins, Sharon Peters, Cleda Smartt, Maggie Penhorwood, Pat Mussin, Mary Finn, Andy Melms, Bev Jenkins, Cynthia Coleman (Chairperson), Kate McCutchen, and Father Eric Williams designed a wide variety of worship opportunities for Trinity. Some of the services that the Worship Team prepared are: Chalking the Door, 2 youth Sabbath, Taizé services, a Celtic evening service, a summer "Solemn High Mass", the All Saints Service (with reading of names and healing service in the Memorial Garden), Mother's Day and Father's Day celebrations, Graduation and Appreciation Sundays, 4 Liturgical Dance performances, the Martin Luther King, Jr. celebration, Advent and Lenten worship, dramatic reading on Palm Sunday, Maundy Thursday liturgy and Good Friday evening service. In addition, we offered some special liturgy during the Lenten and Advent seasons and also welcomed some new liturgical music.

Although this team does not orchestrate all of the worship offered at Trinity, they support and encourage groups who lead and offer their assistance and ideas.

The team meets about every 8 to 10 weeks for dinner and a meeting. This is a very dynamic group with great enthusiasm and creativity. We look forward to 2014. We hope we will be able to offer more worship opportunities for our parish.

Respectfully Submitted  
Deacon Richard Boulter for Chair Cynthia Coleman

**Trinity Episcopal Church Annual Report 2013**

**WORSHIP ATTENDANCE STATISTICS**

**1991-2012**

| <u>year</u>    | <u>1991</u> | <u>1992</u> | <u>1993</u> | <u>1994</u> | <u>1995</u> | <u>1996</u> | <u>1997</u> | <u>1998</u> | <u>1999</u> | <u>2000</u> | <u>2001</u> |
|----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| 8am            | 24.6        | 26.5        | 29.7        | 28.8        | 27.9        | 31.6        | 29.2        | 34          | 34.3        | 36.3        | 41.5        |
| 10am           | 115.2       | 124.9       | 110.9       | 121.6       | 125.1       | 141         | 139         | 138         | 147.6       | 135.2       | 156.9       |
| total          | 139.8       | 151.4       | 140.6       | 150.4       | 153         | 172.6       | 168.2       | 172         | 181.9       | 171.5       | 198.4       |
| <u>Worship</u> | <u>2002</u> | <u>2003</u> | <u>2004</u> | <u>2005</u> | <u>2006</u> | <u>2007</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> |
| Sunday         | 106         | 106         | 106         |             | 106         | 107         | 102         | 102         | 103         | 101         | 106         |
| 8am am         | 44.5        | 39.8        | 37.6        | 35.9        | 35.7        | 34.5        | 31.55       | 33.3        | 35.9        | 30.2        | 28.6        |
| Sun. MP        | 0           | 0           | 0           | 1           | 0           | 0           | 0           | 0           | 0           | 0           | 0           |
| 10/10:30am     | 153         | 142.8       | 140         | 151.5       | 141.2       | 141.9       | 149.90      | 140.7       | 131.1       | 133.9       | 125.09      |
| Total          | 197.5       | 182.6       | 177.6       | 187.4       | 176.9       | 176.4       | 181.45      | 174         | 167         | 164.1       | 153.69      |
| <u>Worship</u> | <u>2003</u> | <u>2004</u> | <u>2005</u> | <u>2006</u> | <u>2007</u> | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> |
| Weekday        |             |             |             |             |             |             |             |             |             |             |             |
| Euchs.         | 16          | 13          | 13          | 29          | 23          | 10          | 7           | 15          | 8           | 7           | 7           |
| Weekday        |             |             |             |             |             |             |             |             |             |             |             |
| Morn./Eve      |             |             |             |             |             |             |             |             |             |             |             |
| Prayer         | 200         | 227         | 227         | 226         | 164         | 43          | 1           | 0           | 0           | 0           | 0           |
| Weddings       | 5           | 2           | 4           | 1           | 2           | 2           | 1           | 3           | 2           | 5           | 2           |
| Funerals       | 10          | 15          | 10          | 9           | 10          | 10          | 7           | 14          | 4           | 9           | 5           |
| Interments     | 2           | 5           | 5           | 2           | 2           | 3           | 1           | 2           | 1           | 3           | 1           |
| Priv. HC       | 53          | 45          | 28          | 96          | 43          | 97          | 20          | 16          | 6           | 30          | 53          |
| Baptisms       | 16          | 9           | 18          | 12          | 10          | 8           | 11          | 10          | 6           | 5           | 5           |
| Healing        |             |             |             |             |             |             |             |             |             |             |             |
| Serv.          | 12          | 11          | 4           | 0           | 0           | 0           | 9           | 12          | 12          | 12          | 12          |
| Confirmed      | 0           | 11          | 1           | 1           | 5           | 3           | 5           | 0           | 16          | 0           | 0           |



### **EUCCHARISTIC MINISTERS**

We have a dedicated group of people who help serve at the altar at both the 8:00 AM and 10:30 AM services on Sunday, as well as Christmas, Easter, weddings, funerals and other special services. These people are our Eucharistic Ministers. They are a major component of our worship service, assisting the Rector and Deacon in the Liturgy of the Word, leading us in our Creed, Prayers of the People (Intercessory Prayers) and our Confession and assisting in the distribution of the Communion.

Every member of the Eucharistic Ministers team has gone through several hours of initial training and they are required to have refresher classes every three years. After they have completed their training they are licensed by the Office of the Bishop. In addition to their training, they attend a quarterly meeting where we review what is expected of us, discuss changes, if any, and work out our schedules.

In 2013 we welcomed Erica and Eddy Fulton, Ian and Maggie Penhorwood, Jeff Hill and Kate McCutchen as new members to our Eucharistic Ministry team, all have completed their training and have actively served over the past few months.

The rest of our team includes, Dennis Bramigk, Cynthia Coleman\*, Darryl Conliffe, Jamie Owens, Blane Hansknecht\*, Randy Hotton, Bev Jenkins\*, Adesuwa Obaseki, James Pedersen, Brenda Thom\*, Kathryn Truesdell and Bill Zbytowski. Those with an \* by their names are also licensed to distribute the bread when the Deacon or other Clergy are not present. Lizzie Anderson, Pat Gearns and Pam Johnson having served us well for several years have asked not to have their license renewed. We will greatly miss them and I want to express my appreciation for the great service they did as Eucharistic Ministers.

We are very proud of these people and appreciate their time and dedication to this wonderful ministry at Trinity.

Faithfully submitted,  
The Rev. Dcn. Richard O. Boulter

### **HEALING TEAM**

We've completed our fifth year of offering the Healing Ministry to our congregation and more and more of our parishioners are participating to offer prayers for themselves or others in need, in thanksgiving or in memory of a lost loved one. In addition, we are available for private healing prayers if desired. All requests are kept confidential and are not shared with others in any way.

The Laying of Hands of Healing and Anointing follows the guideline in the Book of Common Prayer (BCP page 455). Beside our Sunday services, we also participated in the Taize service where healing plays a large part of the special service.

The healing team members are Mary Finn, Cleda Smartt, Brenda Thom, Kate McCutchen, Bill Zbytowski and myself. We thank you for your continued support and ask you to please keep this ministry in your prayers.

Faithfully submitted,  
The Rev. Dcn. Richard O. Boulter

## Trinity Episcopal Church Annual Report 2013

### LITURGICAL DANCE

The liturgical dance team is made up of Pete Gregory, Ed Hernandez, Debra Williams and Erica Fulton. Our most awesome choreographer, Gayle Martin, once again lead us in a beautiful dance in July with music titled, Guest of Honor. Our team just recently performed the same dance in the presence of Bishop Gibbs on January 19th, 2014. This ministry is about displaying Gods beauty through dance and we hope to continue to praise God for many more years to come. We are always looking for more talented and fun individuals interested in this ministry. Thank you Trinity for continuing to support us.

Erica Fulton

### Music Report

This year, as in the past, the musical worship at Trinity encompassed both vocal and instrumental music. The choirs are comprised of dedicated musicians who give their valuable time and energy to the worship of God through music.

The Senior Choir is comprised of amazingly dedicated and talented members who share their love of music that enhances our worship. The choir sings every Sunday with the exception of the last Sunday of every month and is on hiatus in the summer. During the summer, many of our excellent vocalists and instrumentalists lend their talents to our worship service. At Christmas and Easter, along with guest instrumentalists, there is special music with many other singers joining in for these special days.

The past year has been another wonderful year for music at Trinity. Some of our activities have been:

- singing three services on Easter weekend with guest instrumentalists and the implementation of vocal and instrumental soloists.

- a summer program filled with music performed by individual musicians and music groups.

- Barbra Fairman directed our amazing

children's choir.

- a Children's Sabbath was held in November that was filled with outstanding music and readings performed by our J2A and worship center kids

- the Christmas pageant, led by our Worship Center kids, was filled with music this year and was performed on December 15<sup>th</sup> followed by our famous chicken soup

- Christmas music filled the air at both the 5:00 PM and the 10:00 PM Christmas Eve services.

- the Senior Choir performed another excellent concert at the beginning of the 10:00 PM service. Instrumentalists added to the excitement of the evening.

- special thanks go to the many talented instrumentalists and vocalists who participate in our choir and assist me with the music, especially The Trinity Band kids and young adults, Ed Hernandez, Jamie Graham, Cheryl Richison and Barbra Fairman

The music budget was spent on new music, music supplies, and professional musicians. A detailed account is found in the 2013 Budget section of this annual report.

Members of the Senior Choir from January to December 2013 were: Morris Altizer, Dennis Bramigk, Amber Chadwick, Nancy Copeland, Jamie Graham, Cyndi Hernandez, Ed Hernandez, Kate McCutcheon, Mike McCutcheon, Pat Mussin, Tammy Mayrend, Jim Power, Cheryl Richison, and Tiffanie Waldron, Father Eric Williams.

We look forward to another great year filled with music.

Respectfully submitted,  
Jenifer Dapsi-Morse

### Children's Ministries 2013

2013 was an exciting year full of favorite Trinity traditions and a few new programs. A nursery clean-up /reorganization and new cabinets in Children's worship rooms gave us a new look as we continued our Children's Worship in three rooms for children ages 3 years 5th grade. One classroom for 3 years to kindergarten and the other for age's 1st – 3rd

## Trinity Episcopal Church Annual Report 2013

grade. The 4th and 5th graders are trying a new curriculum called Weaving God's Promises which allows them more discussion time to respond to scripture.

These three multi-aged groups are working very well together with excellent, dedicated leaders who worshipped and prayed with our children over the past year. These leaders blessed our children with their talents: Barb Watson, Peggy Zywicki, Julie Travis, Eric Travis, Martha Hanoian, Laura Boike, Maria Conliffe, Debra Williams, Linda Goerge, Val Altizer and Michael Mayrend, Laura Wade. Josie Boike and Audrey Boike have also helped this past year. With our children's program at the same time as the 10:30 am service, we need many caring, giving adults in order to have two adults per room and allow our leaders time off to attend "adult" church. Each and every leader is truly a Gift from God and whether or not they know it, they are the faces of God to the children at Trinity.

Barb Fairman has once again led our music for the 2012 – 2013 children's worship year. They take time to prepare the children for both Christmas Pageant and other performances throughout the year.

We are using the Worship Center lessons in the younger two classrooms this year. Our storytellers tell the stories of God using wooden figures and felt underlays and a variety of props and backgrounds. Once a story is told, wonder questions with no right or wrong answers are asked. Then the children are free to respond to the story by creating with art supplies, reading books, retelling the story using the story figures, playing with puzzles, or other appropriate items in the room.

The stories being told in the 4th and 5th grade classrooms are more detailed and in-depth to allow for broader exploration of God's Word. The kids also begin each class with a time to check in and end with discussion of the scripture along with some projects to reinforce lessons.

During the summer of 2013, we went back outside on Sunday mornings to work in the children's Heifer Project Garden. The children dutifully planted, weeded, watered, and harvested the vegetables grown in the garden. The children sold the garden produce and earned \$300 with the help of the outreach committee to donate a water buffalo to Heifer

Project International (HPI). We were happy to have added some weed barrier and mulch to the isles to make getting around easier and new compost to fill and nourish the garden bed. Unfortunately, this past summer, the weeds went wild and the weather didn't cooperate, so the kids had to work really hard to keep the weeds under control. Thank you to all our friends who brought in extra produce from their home gardens to share with us. This was a wonderful addition to the produce we can grow. HPI is an organization that matches domesticated animals with people and environments all over the world in order to provide a way out of poverty and hunger, long term. The children not only plant a garden, they learn about the success stories where HPI has changed the lives of real people all over the world. We hope to help form good world citizens out of our young children by teaching them how to reach out to others at a young age.

Other Children's Ministries Programs in 2013:

- The Secret Pal program that matches up each Worship age child with a Trinity adult Secret Pal that writes to the child through Lent.
- The weekly Penny Offertory program where enough pennies were given by our young children to allow the Adopt-a-Child-Size organization to purchase around outfits.
- We changed things up and tried out first Halloween Carnival, the Trinity Family really put on a fun event!

Hark the Angel, Sang off Key, a Christmas Pageant was held on chicken soup Sunday. Thanks to the parents, and children who worked hard to make our little play a success. Thank You to Laura Wade, Julie Travis and Eric Travis, who took care of costumes and props.

I am truly blessed to be part of the Trinity Family and am grateful for all the support that comes from this special congregation.

Respectfully Submitted

Martha Hanoian

Director of Children's Ministries

### Adult Christian Education

Our adult education offerings in 2013 included a rich and diverse group of offerings.

## Trinity Episcopal Church Annual Report 2013

Wednesday Morning Bible Study is led each week by Fr. Eric and uses a variety of media and resources. The Lenten program this year focused on Pilgrimage as a way of understanding our transition. The Adult Forum is held at 9 am on Sundays. Topics have ranged from understanding Trinity's history to the Holy Conversations which were part of our profile to a series of videos using ChurchNext, the new online adult education resource. Education for Ministry graduated several students and also has begun a hiatus in 2013. Deacon Richard led The Story, a popular Bible Study on Sunday evenings. The Adult Christian Education team is currently working on the 2014 Lenten series.

Submitted by,  
Fr. Eric

### DAY CAMP

We once again hosted a weeklong Day Camp at Trinity. Four counselors from Living Waters Ministries including our own Travis Anderson provided a week full of fun and learning for 22 children between the ages of 5 and 12. With help from host families, parents and youth volunteers, the week was a great success. We also received financial help from the Diocese in the form of a \$1500 grant to help cover the cost of the week.

Respectfully Submitted  
Martha Hanoian

### The Journey to Adulthood Program

#### Blane Hansknecht, Director of Youth Ministries

"You learn to speak by speaking, to study by studying, to run by running, to work by working, and just so, you learn to love by loving. All those who think to learn in any other way deceive themselves."

-St. Francis de Sales

Trinity has had yet again had a rich and complex matrix of retreats, lessons, ceremonies, and special events in 2013 in which to teach, encourage, excite, and form our youth in the crucial early steps of their lifelong journey with and towards Christ. As always their friends and new families at Trinity are welcome to join with us at any time, or just check us out on

one of our fabulous adventures.

2013 has been a transition year, with a brand new Rite-13 group starting this fall, while the former Rite-13ers advanced into J2A, and the J2A group moved on to YAC/CnC. Our Rite-13 leaders Ron Wepler and Judy Anderson signed up to continue leading the new Rite-13 group, and were joined by Trinity's own Travis Anderson. Cyndi Hernandez teamed up with returning J2A leader Peter Gregory, while we bade a fond farewell for now to Kathryn Truesdell and Linda Nadeau. And our CnC leaders are the very dynamic duo of Sue Carpenter and Bev Jenkins.

Several of our leaders are not only engaged in teaching our youth but also have contributed to the church at large in significant ways, including:

Running a workshop for the Diocesan Ministry Fair to share best practices with others parishes looking to strengthen their youth programs  
Supporting Diocesan youth events: Episcapa-loosa, New Beginnings and Happening  
Supporting "The Gathering" ECLA retreat planning and event

Traveling to West Virginia to share their experience and advice for St. Michaels (Fr. John's new parish) as they start up their own J2A program.

In the coming year the leaders and others who work with children and youth will have an opportunity for Safeguarding God's Children training to be run at Trinity on 15-February.

"Pray as though everything depended on God. Work as though everything depended on you."  
-St. Augustine

#### Rite 13 (11-13 years)

Our newest Rite-13 regulars are Maya Crouse, Ethan Fulton, Ariel Gregory, Elizabeth Hanoian, Tessa Hansknecht, Ariana Hernandez, Jillian Hill, Ethan Locke and Taylor Penhorwood.

They crafted and enacted the life-sized figures you saw during the Youth Sabbath readings. Some of them also helped out with the Halloween carnival games, went to New Beginnings, rang bells for Salvation Army, and/or were part of the highly successful Lego Robotics team.

## Trinity Episcopal Church Annual Report 2013

What fires them up is the fun stuff though, like laser tag and the lock-in retreat. Of course, they are learning the Rite-13 lessons too. They are off to a great start!

Way back in the first half of 2013, the former Rite-13 group (Colin Fulton, Jacob Hanoian, Joel Hill, Touri Melms, Hunter Morse, Macee and Hollee Wilson) enjoyed a very exciting weekend up north at Springhill Camp with hundreds of other Christian youth, tons of activities, skits, Christian Rock, and small group reflections. They also had a winter retreat focused on gender role lessons and participated in the February Youth Sabbath; some went to New Beginnings and Nightwatch Detroit events and others helped work Strawberry Festival. And in the spring, Hollee, Macee, and Joel were recognized in the Rite-13 ceremony.

### **Journey to Adulthood (J2A, 13-15 yrs)**

This was a big year for the graduating J2A class, the year of their Pilgrimage! Mia Gregory, Martin Hansknecht, Svan Melms, Halee Morse, Reilly Penhorwood, and Tiana Richardson traveled with their leaders and a couple fellow pilgrims flew to the Dominican Republic to work on church renovations for our companion church. The work part of the trip was grueling: 4 long days of scraping paint and then finally a little bit of applying new paint. They have demonstrated a remarkable level of grace in this, but I am reminded of my favorite quote by St. Teresa of Avila:

"If this is the way You treat Your friends, no wonder You have so few!"

They also braved different places, strange food, foreign language, and discovered interesting people, beautiful mountaintop gardens and zip lines, and amazing aquatic wildlife- up close and personal. It was a deeply spiritual and life-shaping experience.

And lest we forget, this group also: ran a pancake supper, hosted a fish fry dinner, rang bells, built robots, worked Youth Sabbath, helped with StrawFest, had a lock-in, were leaders at Happening, and wrapped up their core lessons.

And the new J2A group have made a good start this fall as well, starting with a moving Separation Ceremony with their parents and

leaders. They loved the Spaghetti dinner lock-in where they learned to work with each other on their own without adult advice to produce the meal and clean up, and reflected on the roles they each played and how they work as a team. They too participated in Youth Sabbath, Happening, robotics, bell ringing, etc. They also ran the Luminary project as a service to Trinity and got a start on their core lessons.

### **Young Adult Christians (YAC, ages 15 -18)**

Our returning J2A pilgrims moved on to the senior youth program, and started the Confirm not Conform (CnC) program under the leadership of Bev Jenkins and Sue Carpenter. Tiana Richardson wrapped up her year of service as the youth representative on Vestry, and will be succeeded by Martin Hansknecht. In addition to this, some of them participated in many of the youth events noted previously like Happening, bell ringing, Youth Sabbath, etc. They will be continuing with CnC in the new year, culminating in a decision about confirmation, and will be joined with adult mentors from Trinity starting in January.

We continue to see God at work with us and through us, and we remain grateful for the loving support of our Trinity family. We ask God's continuing blessing on our youth, their parents, and our incredible youth leaders, and we pray for clear discernment of his will in our lives in the year to come.

"All the darkness in the world cannot extinguish the light of a single candle." -St. Francis

Faithfully Submitted,  
Blane Hansknecht  
Director of Youth Ministry

### **The LEGO Team**

Team 707 - Cloudy with a Chance of Legos

FIRST LEGO League (FLL) is a program that introduces 9 to 14 year old students to real-world engineering challenges. FLL teams, guided by their imaginations and adult coaches, discover exciting career possibilities and, through the process, learn to make positive

## Trinity Episcopal Church Annual Report 2013

contributions to society. The FLL theme this year was called Nature's Fury where the kids learned about natural disasters and how to prepare, be safe and rebuild. They did research, worked as a team, learned key engineering skills, and shared what they learned with their friends, family and community. On top of that they used the new LEGO Mindstorms EV3 technology to build a robot from LEGOs to accomplish a variety of missions on a theme-based playing field. Using LEGO Mindstorms EV3 programming software on laptop computers, they programmed, tested and fine-tuned their robot to accomplish some really difficult missions. The team participated in a scrimmage with another team at Daifuku-Webb's Wixom Demonstration facility where they saw and learned about real industrial robots. The team was successful at this year's the Down River Robot Rescue regional tournament in Monroe, on November 23rd, where they were judged with 23 other teams on their robot, their research project and how they followed the FIRST LEGO League Core Values. The Team won the Robot Strategy and Innovation trophy and was one of 6 teams invited to the State Championship Tournament. At the Southeast Michigan State Championship Tournament, held on December 7th, the Team competed with 48 teams, all of them top teams from regional tournaments held in southeast Michigan, and won the 2nd place trophy for Robot Strategy and Innovation, they were Honorable mention for the Teamwork award and their Robot scored in 9th place with a score of 432 points.

Another terrific FIRST LEGO League season this year – Way to go Team!!!

On the team this year were; Arianna Hernandez, Colin and Ethan Fulton, Martin and Tessa Hansknecht, Zachary Mayrend, Noah Copeland, Zack Podschine and Brock Rhodes. The team received excellent support from their parents and mentors. Special thanks to Blane Hansknecht, Ron Wepler, and Erica Fulton for their help and support. High 5s to all.

Report Submitted by:  
Dave Anderson  
LEGO Team Coach

### Communication Team

The Communications Team spent much of 2013 creating, updating and deploying a new website for Trinity. The website was developed by Sean Hanoian using Weebly, an inexpensive, easy to use, full featured website builder. The result is an easily maintained and updated website, <http://www.trinitybell.org/>, for keeping Trinity members, the community, and prospective Rector applicants, informed of the history and happenings at Trinity. The website was unveiled in November.

The communication team also kept the congregation informed with the monthly newsletter "The Trinity Bell"- published by Cleda Smartt and the weekly "Bell Notes" - published by Paula Brown.

With the lower cost of hosting the new website the Trinity Communications budget was reduced by nearly 90% for 2014.

Respectfully Submitted  
by Dave Anderson

### PRAYER TREE

Trinity Prayer Tree members pray daily for Trinity parishioners, their friends and loved ones. Prayer requests are made in person, by e-mail or in writing (using forms available on the table along the North wall in the Narthex). The Prayer Tree is generally devoted to *urgent* prayers for "emergency" situations. This is what distinguishes the Prayer Tree from the Prayers of the People in our Sunday services (Prayers of the People may include more chronic, longer-term problems). However, the Prayer Tree leaves it to the requestor to determine what is "urgent." We are only able to honor requests for one month or less. If the situation becomes urgent once again, the request may be renewed for a subsequent month (another request must be made).

The Prayer Tree is made up of Trinity members who've made room in their lives for daily prayer for others. We take this commitment seriously. Some persons we pray for never know we've prayed for them. Others do know, and many tell us they've been comforted by our prayers.

## Trinity Episcopal Church Annual Report 2013

Some of the Prayer Tree members have been part of this ministry for many years. Current members include Deacon Richard Boulter, Deby Clayton, Marilyn Daniels, Kathy Graham, Mary Jo Marsh, Kate McCutchen, Jamie Owen, Kathie Schwark, and Diane Wilson. Originally begun as a telephone tree, all members of the Prayer Tree are now notified of prayer requests by e-mail.

We welcomed new member Deacon Richard Boulter this year. And said farewell to long-time member, Dorothy Simons, in August when she moved out-of-state. Dorothy will be greatly missed.

### 2012 Prayer Requests

Total Requests- 66

### 2013 Prayer Requests

Total Requests- 88 (as of Dec 20)

Respectfully Submitted,  
Kathy Graham  
Marilyn Daniels

## FELLOWSHIP

The year began with a special reception to welcome our Interim Priest Fr. Eric Williams on Sunday January 6. Members of the parish brought finger foods and the Fellowship budget paid for a sheet cake, beverages and paper goods.. Pete Gregory set up the tables and chairs. Helpers on that Sunday were Sue Carpenter, Erica Fulton and son Colin, Pat Gearn, Martha Hanoian and Debra Williams

On Easter Eve, March 30 a reception was held for the Baptism of Aiden Alred. and Communion for Kendyl Burkes, Zachary Mayrend, and Kurtis Wilson. A special cake was provided by the Fellowship budget and finger foods for the 90 people who attended the service. Champagne and punch were the beverages along with coffee and tea. Eileen Chaivre, Debra Williams, and Barbara Watson assisted Virg.

Easter Sunday, March 31, 2013 the choir

breakfast was held. Amber Chadwick and Martha Hanoian provided the hot food. Eileen Chaivre served the breakfast. Sweet breads were available for the 8 o'clock parishioners. After the 10:30 service sweet breads were available for everyone. Barb Watson and Virg served the food. Eileen Chaivre, Pat Gearn, and Barb Watson did the clean up.

Pentecost we had one Baptism Landon Wilhide. Decorated cake & punch were served and paid for by the Fellowship Budget. The Parish provided the rest of the food. Barb Watson assisted Virg in set up and others who helped, Pete Gregory, Debra Williams and Pat Gearn.

On November 3 a Baptism reception held for Logan Conn and Logan Wiese. Martha Hanoian and Julie Treves hosted the coffee hour and the Fellowship Committee provided vegetarian rolls, quiche, cookies, Baptismal Cake. Set up was done by Virg assisted by Pat Marshall. Debra Williams and Pete Gregory. Debra Williams and Pete Gregory assisted on Sunday serving the food.

In June a graduation reception was held for the Graduates. A special sheet cake was purchased by the Fellowship Budget.

A great fellowship event was held in December following the Christmas Pageant. Chicken soup & hot rolls. Eighty pounds of chicken donated by: Dave Anderson, Judy Boulter, Paula Brown, Pete Gregory, Martha Hanoian, Barbara Smith, Virginia Truran, , Kraig Wilson and a few other people. Parish members dropped off fresh cut up veggies on their way to church. Jeanne Power and crew made 350 hot rolls. Desserts were homemade decorated Christmas cookies. Hot cocoa, coffee, milk, and water were the beverages, Oyster crackers provided for the soup.

## Trinity Episcopal Church Annual Report 2013

On Saturday Rev Sally Boelter, Emmy Keene, Barbara Smith, Pete Gregory, and Debra Williams deboned all of the chickens in preparation for Sunday. Mo Altizer set up the tables in the parish hall and the tables were covered with red and green tablecloths.

Sunday the cooks were Rev. Sally, Emmy Keene, Jeanne Power, Barbara Smith, Barbara Watson, and Debra Williams. Clean up and packing leftover soup was done by the same group. Chicken and cookies were taken to the Methodist Food Pantry on Tuesday by Virg.

This was the last event for the Fellowship Committee for the year 2013.

Respectfully Submitted,  
Virg Stoltz

### PARISH LIFE

We, Trinity has been blessed with a very active "Parish Life". Our worship with special services continues to feed our life. Our offerings of so many ministries to the parish has something for everyone. A few of the offerings is listed below:

- Receptions
- Coffee hours
- Chicken soup luncheon
- Strawberry Festival
- Recycling
- Children & Youth programs
- Fish Fry & Pancake dinner
- Heifer Garden
- Day Camp
- Adult Forum
- Outreach
- Adopt-A-Child Size
- ECW
- CARD MINISTRY

Kathie Schwark sent out 345 cards this year. This is one way we take care of our people whether birthday, get well, sympathy, Christmas, thinking of you. Cedar Woods also receives birthday cards and this year 155 Christmas cards were sent to Cedar Woods. The mixture of generations involved in our life of the parish is definitely a plus for all of us.

Respectfully submitted,  
Virg Stoltz

### Recycling Center

As per the Episcopal Church's teaching of caring for God's Earth, a recycling center was started in November 2009. There are large bins placed in the parish hall and the kitchen. Signs are posted on the bins to collect:

Plastic bottles  
Glass  
Metal and aluminum cans (foil, too)  
Styrofoam  
Paper and cardboard

Items should be rinsed or cleaned. All jar lids and bottle tops removed. Items are picked up and taken for recycling by Pat Marshall, Kathy Graham and Kathie Schwark. The metal and aluminum items are recycled for money for the animal shelter.

Respectfully Submitted,  
Pat Marshall

### STEWARDSHIP AND FINANCE

The Stewardship/Finance Committee is responsible for educating the Trinity family in the necessity of sharing their time, treasures and talents to further the work of God's Kingdom and in maintaining proper financial policies and procedures throughout the year.

In June, we made a Stewardship presentation following the services to explain the budget gap in 2013 that necessitated Fr. Eric being hired to only a 3/4 time position and how a new Rector's compensation would be calculated. This was done to increase the parish's awareness of the financial issues we would face as we moved toward calling a Rector in 2014. Fr. Eric held "Holy Conversations" on Sunday mornings to explore our history, what makes Trinity unique and what the people of the parish really wanted Trinity to be in the future. It was clear that having a full-time Rector was very important to our future vision.

In June, an In-House Audit Committee was formed to do a review of Trinity's 2012 financials. Members were: Morris Altizer, Laura Wade, Judy Boulter and we were led by Sandy Jose from St. Stephen's, Troy. Laura Boike and Sean Hanoian gave many hours assisting in this work for which we are grateful.



## Trinity Episcopal Church Annual Report 2013

The review was completed in Sept. without any major issues, approved by the Vestry and submitted to the Diocese as required. Going forward, Laura Wade will head the Audit Committee which will do an annual review and submit the report to the Diocese in Sept. of each year. It is the Stewardship Committee's responsibility to plan and carry out the annual pledge program each fall. This year our pledge campaign, "Investing in the Future of God's Work at Trinity", helped us focus on calling a new, full-time Rector while maintaining our current staff and the many ministries that flourish at Trinity. We distributed a Daily Devotional Guide and a Ministry-Based Budget. Cleda Smartt gave witness to how blessed she had been as she maintained her tithe throughout her unemployment. On Gratitude Sunday, we placed sticky-notes on crosses hung around the sanctuary to remind us of our many blessings. Some of the less well known Trinity ministries were highlighted by their members on Ministry Sunday to show how various groups are carrying out God's work, often behind the scenes. The campaign ended with Commitment Sunday, when parish members came forward to place their pledges in a basket at the front of the Altar. This year, pledging members of the Trinity family substantially increased their giving to a level that we believe will fund both a full-time Rector and a paid bookkeeper, as Laura Boike "retired" at year end. This was an answer to the prayers of many.

Once the pledge program was completed, the committee prepared a draft budget based on the identified operational and ministry program needs (Expenses), the pledge, non-pledge and loose plate donations, as well as, the building rental and other sources of revenue (Income). The draft budget, showing a modest surplus for 2014, was submitted to the Vestry in December for review and was approved.

The 2013 Stewardship Committee members deserve many thanks: Dennis Bramigk, Cynthia Coleman, Alan Crouse, Sean Hanoian, Jenifer Harless, Cyndi Hernandez, Randy Hotton, Andrew Remington, Cleda Smartt, Lou Waggoner. A very special thanks also go to Sean Hanoian, Treasurer, and Laura Boike, Bookkeeper, who gave many hours of service to Trinity without compensa-

tion again this year and as always they did an exceptionally good job. We especially thank Laura for all her contributions through the years and hope she will enjoy having a new "chunk" of free time!

We would also like to thank the many members of our Trinity family who serve on the counting teams each week, donate time providing maintenance for the building, manage our website, prepare The Bell and BellNotes, work on special purpose projects, serve on committees and special interest groups, and those who teach, mentor, and support our many activities and ministries. All their donated time reduces the church's expenses and we appreciate their assistance. Thanks to your generous giving and our careful spending, we ended 2013 with a surplus. This surplus will be very helpful as we move ahead in renovating the rectory, as well as incur other expenses associated with hiring a new rector in 2014. It is the Committee's hope that parishioners will again faithfully honor their pledges and giving in the coming year so Trinity can maintain a stable and positive financial position going forward.

The Endowment Fund Committee has been led by Richard Marsh since its inception and he asked to step down at year end. Harry VanGelder has agreed to serve as Chair going forward. Many thanks to Richard for his work in creating our Fund and leading it through the years and welcome to Harry. You will hear more about this Fund and how it fits into the long-term goals of Trinity in 2014.

One of the Audit Review recommendations was that a separate Finance Committee be established to review the policies and procedures currently in place and create those that are lacking. Randy Hotton, Debra Green, Judy Boulter, Harry VanGelder, Sean Hanoian (Treasurer), Barbara Watson (Bookkeeper) will serve as the Committee members for 2014.

While 2014 may hold many changes for Trinity, one thing remains constant – the contributions and support you provide enables our church to make a positive difference in our own lives and in many lives throughout our communities and around the world. Thank you for your continued support and your faithfulness in giving. Respectfully submitted, Judith Boulter, Chair

Trinity Episcopal Church Annual Report 2013

**E-GIVING**

Use of the e-giving program continued to increase throughout 2013. Over \$95,000 was collected electronically this year. E-giving pledge transactions represented over 45.4% of total pledge money received in 2013. E-givers also used the program to make donations to the capital fund, memorial fund and the non-pledge line item.

Six families enrolled in the e-giving program in 2013, and there are currently 33 active Trinity e-givers. Our hope is that, as more people become aware of the program and the convenience it offers, e-giving enrollment will continue to grow.

Respectfully Submitted,  
Laura Boike

**CAPITAL FUND:**

|                            |                    |
|----------------------------|--------------------|
| Balance at 12/31/12        | \$15,619.99        |
| Receipts                   | 12,390.27          |
| Disbursements              | (10,000.00)        |
| <b>Balance at 12/31/13</b> | <b>\$18,010.26</b> |

**CAPITAL FUND EXPENDITURE DETAIL:**

|   |                    |
|---|--------------------|
| Transfer to non-budget account-Rectory Renovation | \$ 10,000.00       |
| <b>2013 Expenditures</b>                          | <b>\$10,000.00</b> |

**STAINED GLASS WINDOWS FUND:**

|                            |                   |
|----------------------------|-------------------|
| Balance at 12/31/12        | \$6,129.74        |
| Receipts                   | —                 |
| Disbursements              | —                 |
| <b>Balance at 12/31/13</b> | <b>\$6,129.74</b> |

**STRAWBERRY FESTIVAL REPORT**

This has been another successful year (36th) that we participated in the National Strawberry Festival. This event is our major fundraising

for the outreach programs and in-house projects. In addition, this festival provides the parish a lot of fun, fellowship, and, yes, even hard work during these three days. But we are still able to smile, and say “We will do it again next year!”

Weeks before the actual festival weekend arrives, many activities are performed including letters sent to newcomers to explain what the festival is all about, reservations for the ice cream freezer, port-a-john, and tent, orders placed for ice cream and strawberries, all done by Virg; restaurant food and supplies ordered by Sue Carpenter and Virg; and Erica Fulton in her role in charge of the crafters, spending many weeks accepting and processing applications to fill the grounds and parish hall with crafters, some that return year after year, and some new ones. Also, people bring in empty jars for the jam, which have to be washed and labels removed and then sorted by size which is done by Barbara Watson, and of course, the berries have to be ordered from Meijer’s. Pat Gearns created the sign up board for donations. Thanks to all who donated the many cases of soda and water. The parish members are so willing to help defray the costs of purchasing the flour, sugar, and other ingredients needed for making the strawberry bread, strawberry jam, and biscuits. Special thanks to Pat Gearns for tracking the donations and organizing the bread bakers. Donations of cash were also accepted to help pay the many expenses that are part of putting the festival on. THANKS!!!

Then, once June rolls around, the action really begins! Thanks to the crews who made the bread, the cheesecakes, the sloppy joes with Emmy Keene in charge; to Teresa Moore for again making the filling for the tarts, and to the jam-makers led by Barb Watson for making jars of regular jam and no-sugar added jam. We were led by the Jeanne Power in making the shortcakes. Plus Tami Remington did 100 plus using her own ingredients in her kitchen. What a blessing! Also thanks to the crew who moved the five freezers and a refrigerator to the required rooms for use during the festival, which also had to be washed out so they are ready for the food; to Cheri Van Gelder for making signs including the ones that were

## Trinity Episcopal Church Annual Report 2013

placed along Belleville Road advertising our strawberry items, and to Sue Carpenter for organizing Room 4 with the restaurant supplies to be used during the weekend.

During the festival weekend, thanks to Mo Altizer and crew who put up the food structure inside the tent where the food is served; to Tom Smith who did the electrical wiring; to Cynthia Coleman for her leadership in working the bakery.; to Ginny Gearns for picking up the berries and to everyone who helped hull and also make the pies, and the crew for being cashiers organized by Kate McCutchen; to Ron and Carol Wepler and their crew for safely parking all of the cars; to all the pie makers who made great looking glazed pies and topped off the cheesecakes; to Barb Fairman and Eddy Fulton for baking the pie crusts and keeping the kitchen clean.

Sue Carpenter, assisted by Patti Gearns, again had a great crew of volunteers that dished up the food and desserts, and kept everything supplied to run a great restaurant. And Barb Watson was able to compile all of the food sales to obtain our daily sales for the restaurant and bakery. Thanks to Pete Gregory providing the trailer for hauling the trash away each night, and to the Boy Scout troop and leaders who helped clean up on Sunday evening when everything was done including putting away the freezers, chairs, and other items used during the weekend. Thanks to Barb Watson to finish the weekend off with taking inventory of paper products left over and getting them stored for next year.

Special thanks to Laura Boike, our bookkeeper, for making sure the bills given to her were paid in a timely manner and keeping track of the expenses; and to Sean Hanoian and Barb Watson for doing the nightly deposits. In the midst of all the activities Mo Altizer ordered and delivered a new freezer and the cost donated by a parish member without this we would have not had storage room for ice.

Our children were so helpful by being runners, working in the bakery and restaurant, making jam and shortcakes, folding brochures, and

hours of hulling strawberries. They really helped out and what a joy to work with them.

Yeah! It was another successful year, thanks to great weather, and the many, many volunteers who helped! So, we hope to see you again next year, because it is the same place, same time Father's Day weekend.

Respectfully submitted,  
Virg (Strawboss)

**Trinity Episcopal Church Annual Report 2013**

RECEIPTS:

|                 |             |
|-----------------|-------------|
| Crafters        | \$ 2,455.00 |
| Week-End Sales  | 12,136.55   |
| Pre/After Sales | 416.20      |
| Miscellaneous   | 68.40       |

TOTAL RECEIPTS

\$ 15,076.15

DISBURSEMENTS:

\$ (5,334.69)

NET STRAWFEST '13 PROFITS

\$ 9,741.46

STRAWFEST OUTREACH ACTIVITY:

|                                     |                   |
|-------------------------------------|-------------------|
| 2012 Carryover                      | \$ 1,274.95       |
| 50% OF 2013 PROFITS                 | \$ 4,871.18       |
| 2013 OUTREACH DISBURSEMENTS         | <u>(6,061.25)</u> |
| STRAWFEST OUTREACH BALANCE 12/31/13 | <u>\$ 84.88</u>   |

STRAWFEST INREACH ACTIVITY:

|                     |             |
|---------------------|-------------|
| 2012 Carryover      | \$ 6,161.77 |
| 50% OF 2013 PROFITS | \$ 4,870.28 |

Disbursements:

|   |                      |
|---|----------------------|
| Home Depot Cabinets for Worship Rooms                 | (1,729.52)           |
| Lowe's Upright Freezer                                | <u>(552.37)</u>      |
| 3 Year Warrenty on Freezer                            | <u>(61.90)</u>       |
| Home Depot Countertops for Children's Worship Rooms   | <u>(301.53)</u>      |
| TRANSFER TO NON-BUDGET ACCOUNT FOR RECTORY RENOVATION | <u>(5,000.00)</u>    |
| Total 20123 Inreach Disbursements                     | <u>\$ (7,645.32)</u> |
| STRAWFEST INREACH BALANCE 12/31/13                    | <u>\$ 3,386.73</u>   |

## Trinity Episcopal Church Annual Report 2013

### **PROPERTY** **2013 Annual Report**

2013 was an exciting and fulfilling year for the Property Ministry here at Trinity. The theme this year was about staying on track and focusing on the Rectory Renovation in anticipation of a calling of a new priest in 2014.

The major items accomplished this year were the following:

Caulked 14 windows and repaired 6 in the new addition area of the Parish Hall

- Installed Base and Wall cabinets in Worship Rooms
- Outdoors:
- Lawn Mower and Snow Blower Repair and Maintenance
- Lawn cutting / Fertilizing
- Hedge/Bush Maintenance
- Shed and Ramp Clean-up
- Tree and Stump Removals
- Edged Parking Lot
- Carpet Cleaning
- Floor Tile Stripping and Waxing
- Other general maintenance of equipment and building
- Rectory Renovation – Focus started with the kitchen, but will be the entire first floor will be affected.

Grant for \$10,000 was obtained from Diocese.

Thanks to all who performed the weekly Lawn Cutting/Maintenance duties here at Trinity. It takes time and commitment to maintain these grounds throughout the summer. The effort by all preserves our beautiful grounds as well as allows funds to be spent elsewhere. A “Special Thanks” also go out to Morris Altizer, Martha Hanoian, Kelly Boelter and Virg Stoltz for all they do. Finally, I would like to give a special “SHOUT OUT” to the Boy Scouts of Troop 231. As usual, they were extremely critical in helping Trinity in our Strawberry Festival, Halloween Party and Fall Clean-up.

Looking into 2014, the following are a few of the major initiatives planned:

Rectory Renovation  
Parking Lot Resurface

Respectfully,  
Kraig C. Wilson  
Junior Warden

### **MEMORIAL GARDEN REPORT**

Another year, the twenty fourth has passed and the garden continues to be a haven for those who wish to find a place of serenity and peace. It is also a haven for the birds, rabbits and squirrels. The Garden was consecrated on May 7, 1989 by Bishop Irving Mayson. In the spring the blooming trees, shrubs, and beautiful flowers gives us a piece of nature's beauty and enhances the peaceful atmosphere of the garden.

Again this year the irrigation system was maintained by Randy Brown-Gardener's Choice.

Mo Altizer is instrumental in placing the name plaques on the wall of the people who are interred and preparing the plots. New flowers, bulbs and shrubs were planted once again by Virg who also did the weeding, pruning, and removal of dead flowers. Another year, Robson Greenhouse generously donated the flowers for inside and outside the garden. Special thanks to the lawnmower crew who faithfully mowed the lawn and especially Morris and Kraig who mowed whenever the garden needed extra trim.

Mo did a yeoman's job of tearing out bushes and preparing the soil for more interments. He also planted the new mums in the prepared soil.

There was one interment this year for longtime member Mona Salisbury.

As of the end of the year 2013, 84 plots have been purchased and 49 interments.

Tommy Smith our electrician replaced some lights. John Boike once again volunteered his time to trim the trees and dispose of the branches in addition to trimming the burning bushes.

Many thanks to everyone who helped maintain the beauty of the garden.

Submitted by,  
Virg Stoltz

Trinity Episcopal Church Annual Report 2013

**MEMORIAL GARDEN  
TREASURER'S REPORT**

**DISBURSEMENTS**

|                        |                 |
|------------------------|-----------------|
| Small Tree             | \$ 40.26        |
| Wall Painting Supplies | \$ 134.00       |
| Youth Painting         | \$ 200.00       |
| Irrigation Repair      | \$ 130.00       |
| Tommy Smith Electrical | \$ 50.00        |
| Flowers/blubs          | \$ 81.98        |
| Plaque/Mona Salisbury  | \$ 92.40        |
| <b>TOTAL</b>           | <b>\$729.53</b> |

**RECEIPTS**

|                     |                 |
|---------------------|-----------------|
| 2 Plots/ Marshall   | \$600.00        |
| Plot/Mona Salisbury | \$300.00        |
| <b>TOTAL</b>        | <b>\$900.00</b> |

|                       |                    |
|-----------------------|--------------------|
| TOTAL ON HAND SAVINGS | \$ 7,368.28        |
| DRSECR<br>CERTIFICATE | \$ 7,716.89        |
| DRSECR                |                    |
| <b>TOTAL SAVINGS</b>  | <b>\$15,085.17</b> |

**EPISCOPAL CHURCH WOMEN'S REPORT**

The ECW includes all the women in our parish. We hold various fundraisers though out the year to help with projects within the church and for outreach.

A group of members meets on Wednesday morning at the home of Mildred Bennett to make quilts for St. Joseph Hospital patients and also for Adopt A Child Size.

We also help with the expenses of church luncheons and the upkeep of the church gardens and Baptismal gifts.

Respectfully Submitted  
Patricia K. Marshall

**ECW 2013 TREASURY**

**RECEIPTS:**

|                            |                   |
|----------------------------|-------------------|
| Chili/Cornbread Fundraiser | \$ 459.00         |
| Strawberry Festival        | 581.00            |
| Funeral Lunch Donations    | 150.00            |
| Christmas Raffle/Bake Sale | 471.65            |
| <b>TOTAL RECEIPTS.</b>     | <b>\$1,661.65</b> |

**DISBURSEMENTS:**

|                            |                    |
|----------------------------|--------------------|
| Gift Card                  | \$ 193.00          |
| Adopt-A-Child              | 1,100.00           |
| Baptisms                   | 35.76              |
| Raffle Basket Cost         | 10.00              |
| Chili/cornbread Expenses   | 11.00              |
| Church Gardens             | 500.00             |
| <b>TOTAL DISBURSEMENTS</b> | <b>\$ 1,839.76</b> |

Total in ECW bank account/petty cash as of December 31, 2013 is \$1,017.73. This includes a carry over from 2012. There was a United Thanks Offering of \$7.40.

Respectfully Submitted,  
Patricia K. Marshall

Trinity Episcopal Church Annual Report 2013

TRINITY OUTREACH COMMITTEE

| Outreach Disbursements                  | 2013 Actual      |
|---|------------------|
| <b>Local (Belleville &amp; Romulus)</b> |                  |
| Belleville Emergency Food Closet (FUMC) | 1,000.00         |
| Boy Scouts                              | 500.00           |
| Boys and Girls Club                     | 500.00           |
| Helping Hand - Romulus                  | 800.00           |
| Halloween Carnival                      | 500.00           |
| Hope Clinic - Ypsilanti                 | 500.00           |
| Salvation Army - Plymouth               | 1,250.00         |
| Total                                   | 5,050.00         |
| <b>Regional (Diocese)</b>               |                  |
| Adopt-A-Child-Size                      | 3,000.00         |
| Alternatives for Girls                  | 500.00           |
| Crossroads                              | 500.00           |
| Mariners' Inn                           | 500.00           |
| Spirit of Hope Soup Kitchen             | 610.11           |
| Whitaker Institute                      | 500.00           |
| Total                                   | 5,610.11         |
| <b>International</b>                    |                  |
| CROP WALK                               | 1,070.00         |
| Heifer International                    | 106.07           |
| Total                                   | 1,176.07         |
| <b>Outreach Sundays</b>                 | 4,334.42         |
| <b>Disaster Relief</b>                  |                  |
| Church World Service                    | 500.00           |
| ERD - Episcopal Relief and Development  | 2,000.00         |
| Total                                   | 2,500.00         |
| <b>Grand Total</b>                      | <b>18,670.60</b> |
| <b>Outreach Funds</b>                   |                  |
| Budget                                  | 10,000.00        |
| Outreach Sunday Collections             | 2,609.35         |
| StrawFest                               | 4,832.78         |
| StrawFest Carryover                     | 1,274.95         |
| Total                                   | 18,717.08        |

The members of the Outreach Service Committee are Rev. Dick Boulter, Eileen Canfield, Maria Conliffe, Linda Goerge, Jacki Hayes, Martha Hanioan, Cyndi Hernandez, Bev Jenkins, and Sharon Peters.

The Outreach Committee receives funding from the budget and the Strawberry Festival, and is responsible for distributing these funds.

In addition, \$2,609.35 was collected from the congregation on Outreach Sundays (1st Sunday of the month). Money was added to this each month from the Outreach Budget and was used for disaster relief or local food pantries. (See chart below)

The Outreach Committee meets quarterly on Sundays after the 10:30 am service.

Linda Goerge

Midwest Tornadoes  
Philippines Typhoon

| Month         | Recipient                                     | Congregation    | Outreach        | Total           |
|---------------|---|-----------------|-----------------|-----------------|
| Jan           | Hurricane Sandy (ERD)                         | 226.00          | 226.00          | 452.00          |
| Feb           | Parkwood Manor Fire                           | 160.00          | 135.00          | 295.00          |
| Mar           | Lenten Project (Food for Local Food Pantries) | 351.50          | 150.00          | 501.50          |
| Apr           | Soup Kitchen                                  | 177.00          | 128.41          | 305.41          |
| May           | Boston Bombing                                | 256.85          | 93.15           | 350.00          |
| Jun           | Oklahoma Tornadoes (ERD)                      | 211.00          | 139.00          | 350.00          |
| Jul           | Wounded Warrior Project                       | 279.20          | 120.80          | 400.00          |
| Aug           | School Supplies (Salvation Army)              | 193.00          | 107.00          | 300.00          |
| Sep           | Belleville Emergency Food Closet (FUMC)       | 137.00          | 63.00           | 200.00          |
| Oct           | Colorado Flood (ERD)                          | 123.00          | 77.00           | 200.00          |
| Nov           | Salvation Army Thanksgiving Dinners           | 280.80          | 219.20          | 500.00          |
| Dec           | Soup Kitchen                                  | 214.00          | 266.51          | 480.51          |
| <b>Totals</b> |   | <b>2,609.35</b> | <b>1,725.07</b> | <b>4,334.42</b> |

1/21/2014

## Trinity Episcopal Church Annual Report 2013

### Trinity Episcopal Church - Treasurer's Report - Income Statement December 2013 - Thru 100% of the Year

| OPERATING FUNDS                       | Dec. 2013           | YTD 2013             | Budget 2013          | % of Budget    |
|---------------------------------------|---------------------|----------------------|----------------------|----------------|
| <b>INCOME</b>                         |                     |                      |                      |                |
| Plate                                 | \$ 1,435.00         | \$ 12,844.45         | \$ 9,000.00          | 142.72%        |
| Pledges                               | \$ 19,770.50        | \$ 209,538.45        | \$ 211,052.00        | 99.28%         |
| Non-Pledge - Envelopes                | \$ 6,159.00         | \$ 24,705.25         | \$ 12,000.00         | 205.88%        |
| Use Fees                              | \$ 1,155.00         | \$ 17,455.00         | \$ 15,000.00         | 116.37%        |
| Blend Fund Income                     | \$ 10,743.99        | \$ 25,163.16         | \$ 22,000.00         | 114.38%        |
| <b>TOTAL INCOME</b>                   | <b>\$ 39,263.49</b> | <b>\$ 289,706.31</b> | <b>\$ 269,052.00</b> | <b>107.68%</b> |
| <b>EXPENSE</b>                        |                     |                      |                      |                |
| <b>Staff</b>                          |                     |                      |                      |                |
| A100 Rector                           |                     |                      |                      |                |
| Stipend                               | \$ 3,865.08         | \$ 46,380.96         | \$ 46,381.00         | 100.00%        |
| Social Security                       | \$ 295.70           | \$ 3,548.40          | \$ 3,548.00          | 100.01%        |
| Professional Expenses                 | \$ 171.20           | \$ 2,794.38          | \$ 2,900.00          | 96.36%         |
| Health/Dental/Life/Disability Ins.    | \$ 631.00           | \$ 7,572.00          | \$ 7,572.00          | 100.00%        |
| Pension                               | \$ -                | \$ 8,987.28          | \$ 8,987.00          | 100.00%        |
| A150 Building Coordinator             |                     |                      |                      |                |
| Salary                                | \$ -                | \$ -                 | \$ 5,000.00          | 0.00%          |
| Social Security                       | \$ -                | \$ -                 | \$ 382.50            | 0.00%          |
| A200 Director of Children's Education |                     |                      |                      |                |
| Salary                                | \$ 804.34           | \$ 9,652.08          | \$ 9,652.13          | 100.00%        |
| Social Security                       | \$ 61.52            | \$ 738.24            | \$ 738.51            | 99.96%         |
| A300 J2A Coordinator                  |                     |                      |                      |                |
| Salary                                | \$ 643.76           | \$ 7,725.12          | \$ 7,725.00          | 100.00%        |
| Social Security                       | \$ 49.24            | \$ 590.88            | \$ 591.22            | 99.94%         |
| A400 Director of Music                |                     |                      |                      |                |
| Salary                                | \$ 1,135.58         | \$ 13,626.96         | \$ 13,626.90         | 100.00%        |
| Social Security                       | \$ 86.88            | \$ 1,042.56          | \$ 1,043.39          | 99.92%         |
| A500 Bookkeeper                       |                     |                      |                      |                |
| Salary                                | \$ -                | \$ -                 | \$ 1.00              | 0.00%          |
| A600 Secretary                        |                     |                      |                      |                |
| Salary                                | \$ 953.34           | \$ 11,991.29         | \$ 11,783.28         | 101.77%        |
| Social Security                       | \$ 80.58            | \$ 947.95            | \$ 901.42            | 105.16%        |
| Health Insurance                      | \$ 100.00           | \$ 284.40            | \$ 1,200.00          | 23.70%         |
| Pension                               | \$ 94.80            | \$ 400.00            | \$ 265.00            | 150.94%        |
| A700 Sexton                           |                     |                      |                      |                |
| Salary                                | \$ 311.32           | \$ 4,134.04          | \$ 4,500.00          | 91.87%         |
| Social Security                       | \$ 23.82            | \$ 316.24            | \$ 344.25            | 91.86%         |
| A800 Child Care Workers               |                     |                      |                      |                |
| Wages                                 | \$ 219.74           | \$ 2,010.32          | \$ 2,000.00          | 100.52%        |
| Social Security                       | \$ 17.03            | \$ 154.12            | \$ 153.00            | 100.73%        |
| <b>Total Staff</b>                    | <b>\$ 9,544.93</b>  | <b>\$ 122,897.22</b> | <b>\$ 129,295.60</b> | <b>95.05%</b>  |
| <b>Education</b>                      |                     |                      |                      |                |
| B100 Children's Education             | \$ 133.25           | \$ 1,903.03          | \$ 2,240.00          | 84.96%         |
| B102 Nursery                          | \$ -                | \$ 306.08            | \$ 600.00            | 51.01%         |
| B105 Day Camp                         | \$ -                | \$ 592.64            | \$ 1,900.00          | 31.19%         |
| B108 Lego Team                        | \$ 100.00           | \$ 440.26            | \$ 500.00            | 88.05%         |
| B110 Youth Education                  | \$ 807.88           | \$ 1,850.00          | \$ 1,850.00          | 100.00%        |
| B115 Pilgrimage Support               | \$ -                | \$ 2,500.00          | \$ 2,500.00          | 100.00%        |
| B120 Adult Education                  | \$ 1,132.58         | \$ 1,857.99          | \$ 3,000.00          | 61.93%         |
| B140 Camperships                      | \$ -                | \$ 1,000.00          | \$ 1,000.00          | 100.00%        |
| <b>Total Education</b>                | <b>\$ 2,173.71</b>  | <b>\$ 10,450.00</b>  | <b>\$ 13,590.00</b>  | <b>76.89%</b>  |
| <b>Operations</b>                     |                     |                      |                      |                |
| C100 Miscellaneous Expenses           | \$ -                | \$ 192.18            | \$ 200.00            | 96.09%         |
| C110 Dues, Fees, Charges              | \$ 161.51           | \$ 2,075.36          | \$ 2,000.00          | 103.77%        |
| C120 Property Insurance               | \$ -                | \$ 10,391.37         | \$ 10,300.00         | 100.89%        |
| C130 Property Loan                    | \$ 1,610.50         | \$ 19,326.00         | \$ 19,326.00         | 100.00%        |
| C140 Worker's Compensation            | \$ -                | \$ 321.00            | \$ 300.00            | 107.00%        |
| C150 Maintenance Supplies             | \$ -                | \$ 1,605.03          | \$ 2,250.00          | 71.33%         |
| C160 Building Maintenance             | \$ 671.30           | \$ 4,723.94          | \$ 6,000.00          | 78.73%         |
| C165 Capital Funds                    | \$ 288.75           | \$ 4,363.75          | \$ 3,750.00          | 116.37%        |
| C170 Grounds Maintenance              | \$ -                | \$ 595.10            | \$ 750.00            | 79.35%         |
| C180 Rectory Maintenance              | \$ -                | \$ 892.37            | \$ 1,000.00          | 89.24%         |
| C190 Church Utilities                 | \$ 1,942.96         | \$ 15,677.28         | \$ 17,000.00         | 92.22%         |



## Trinity Episcopal Church Annual Report 2013

### Trinity Episcopal Church - Treasurer's Report - Income Statement December 2013 - Thru 100% of the Year

| OPERATING FUNDS                 | Dec. 2013           | YTD 2013             | Budget 2013           | % of Budget   |
|---------------------------------|---------------------|----------------------|-----------------------|---------------|
| C200 Rectory Utilities          | \$ 162.65           | \$ 1,809.71          | \$ 2,000.00           | 90.49%        |
| C210 Snow Removal               | \$ -                | \$ 750.00            | \$ 750.00             | 100.00%       |
| C220 Fire Suppression System    | \$ -                | \$ 390.00            | \$ 300.00             | 130.00%       |
| C230 Security System            | \$ 83.34            | \$ 1,120.08          | \$ 1,000.00           | 112.01%       |
| C240 Security Lighting          | \$ 52.27            | \$ 635.27            | \$ 650.00             | 97.73%        |
| C250 Pest Control               | \$ -                | \$ 1,047.59          | \$ 1,100.00           | 95.24%        |
| C260 A/C & Furnace Preventative | \$ -                | \$ 2,376.00          | \$ 2,350.00           | 101.11%       |
| C270 Copier & Duplicator Lease  | \$ 237.99           | \$ 2,856.30          | \$ 3,600.00           | 79.34%        |
| C280 Office Supplies            | \$ 42.38            | \$ 1,318.08          | \$ 1,750.00           | 75.32%        |
| C290 Postage                    | \$ 138.00           | \$ 977.73            | \$ 1,000.00           | 97.77%        |
| C310 Search Team                | \$ -                | \$ -                 | \$ 20,000.00          | 0.00%         |
| <b>Total Operations</b>         | <b>\$ 5,391.65</b>  | <b>\$ 73,444.14</b>  | <b>\$ 97,376.00</b>   | <b>75.42%</b> |
| <b>Service</b>                  |                     |                      |                       |               |
| D100 Diocesan Apportionment     | \$ 2,037.50         | \$ 24,450.00         | \$ 24,450.00          | 100.00%       |
| D110 Outreach                   | \$ -                | \$ 10,000.00         | \$ 10,000.00          | 100.00%       |
| D130 Rector's Discretionary     | \$ 75.00            | \$ 900.00            | \$ 900.00             | 100.00%       |
| D135 Deacon's Discretionary     | \$ 45.00            | \$ 540.00            | \$ 540.00             | 100.00%       |
| D145 Website                    | \$ -                | \$ 483.89            | \$ 1,200.00           | 40.32%        |
| <b>Total Service</b>            | <b>\$ 2,157.50</b>  | <b>\$ 36,373.89</b>  | <b>\$ 37,090.00</b>   | <b>98.07%</b> |
| <b>Inreach</b>                  |                     |                      |                       |               |
| E120 Fellowship                 | \$ 25.99            | \$ 1,337.73          | \$ 1,500.00           | 89.18%        |
| E130 Correspondence             | \$ -                | \$ 92.00             | \$ 100.00             | 92.00%        |
| E150 Covenant Pledge            | \$ -                | \$ 1,938.64          | \$ 2,000.00           | 96.93%        |
| <b>Total Inreach</b>            | <b>\$ 25.99</b>     | <b>\$ 3,368.37</b>   | <b>\$ 3,600.00</b>    | <b>93.57%</b> |
| <b>Worship</b>                  |                     |                      |                       |               |
| F100 Deacon                     | \$ -                | \$ 2,533.69          | \$ 3,000.00           | 84.46%        |
| F110 Acolytes                   | \$ -                | \$ 74.00             | \$ 250.00             | 29.60%        |
| F115 Eucharistic Ministers      | \$ -                | \$ 534.00            | \$ 250.00             | 213.60%       |
| F120 Bulletins                  | \$ -                | \$ 308.39            | \$ 400.00             | 77.10%        |
| F130 Music                      | \$ -                | \$ 662.67            | \$ 250.00             | 265.07%       |
| F140 Special Worship            | \$ 200.00           | \$ 1,312.69          | \$ 1,500.00           | 87.51%        |
| F150 Substitute Organist        | \$ -                | \$ -                 | \$ 400.00             | 0.00%         |
| F160 Supply Clergy              | \$ -                | \$ 668.94            | \$ 1,000.00           | 66.89%        |
| <b>Total Worship</b>            | <b>\$ 200.00</b>    | <b>\$ 6,094.38</b>   | <b>\$ 7,050.00</b>    | <b>86.45%</b> |
| <b>TOTAL EXPENSE</b>            | <b>\$ 19,493.78</b> | <b>\$ 252,628.00</b> | <b>\$ 288,001.60</b>  | <b>87.72%</b> |
| <b>NET INCOME - OPERATIONS</b>  | <b>\$ 19,769.71</b> | <b>\$ 37,078.31</b>  | <b>\$ (18,949.60)</b> |               |

| DESIGNATED FUNDS                              | Balance 11/30        | Incoming             | Outgoing              | Balance 12/31        |
|---|----------------------|----------------------|-----------------------|----------------------|
| Adopt-A-Child Size                            | \$ -                 | \$ 325.00            | \$ -                  | \$ 325.00            |
| Capital Funds                                 | \$ 28,007.58         | \$ 4,778.93          | \$ (11,657.50)        | \$ 21,129.01         |
| Disaster Relief                               | \$ -                 | \$ 214.00            | \$ (214.00)           | \$ -                 |
| Endowment Fund                                | \$ 88,161.31         | \$ -                 | \$ -                  | \$ 88,161.31         |
| Heifer Garden                                 | \$ 163.39            | \$ -                 | \$ (106.07)           | \$ 57.32             |
| Rectory Renovation                            | \$ -                 | \$ 30,382.50         | \$ (11,105.79)        | \$ 19,276.71         |
| Stained Glass Windows                         | \$ 6,129.74          | \$ -                 | \$ -                  | \$ 6,129.74          |
| Strawfest Current Year                        | \$ 670.00            | \$ -                 | \$ -                  | \$ 670.00            |
| Strawfest Inreach                             | \$ 8,386.73          | \$ -                 | \$ (5,000.00)         | \$ 3,386.73          |
| Strawfest Outreach                            | \$ 1,457.46          | \$ -                 | \$ (1,372.58)         | \$ 84.88             |
| To Be Designated (Mussehl Estate, Tax Refund) |                      |                      |                       |                      |
| Mussehl Estate Donation                       | \$ -                 | \$ 65,000.00         |                       | \$ 65,000.00         |
| Tax Refund                                    | \$ -                 | \$ 8,528.32          |                       | \$ 8,528.32          |
| <b>TOTALS</b>                                 | <b>\$ 132,976.21</b> | <b>\$ 109,228.75</b> | <b>\$ (29,455.94)</b> | <b>\$ 212,749.02</b> |

## Trinity Episcopal Church Annual Report 2013

### Trinity Episcopal Church - Treasurer's Report - Balance Sheet December 2013 - Thru 100% of the Year

|                                      |                      |
|--------------------------------------|----------------------|
| <b>ASSETS</b>                        |                      |
| Checking - General                   | \$ 197,415.25        |
| Savings - Capital Fund               | \$ 24,140.00         |
| Comerica Securities                  | \$ -                 |
| Investments - Growth & Income        | \$ 88,161.31         |
| <b>TOTAL ASSETS</b>                  | <b>\$ 309,716.56</b> |
| <b>LIABILITIES</b>                   |                      |
|                                      |                      |
| <b>DESIGNATED FUNDS</b>              |                      |
| Adopt-A-Child Size                   | \$ 325.00            |
| Capital Funds                        | \$ 21,129.01         |
| Disaster Relief                      | \$ -                 |
| Endowment Fund                       | \$ 88,161.31         |
| Heifer Garden                        | \$ 57.32             |
| Rectory Renovation                   | \$ 19,276.71         |
| Stained Glass Windows                | \$ 6,129.74          |
| Strawfest Current Year               | \$ 670.00            |
| Strawfest Inreach                    | \$ 3,386.73          |
| Strawfest Outreach                   | \$ 84.88             |
| <b>TO BE DESIGNATED</b>              |                      |
| Mussehl Estate Donation              | \$ 65,000.00         |
| Tax Refund                           | \$ 8,528.32          |
| <b>GENERAL FUND</b>                  | <b>\$ 96,967.54</b>  |
| <b>TOTAL LIABILITIES &amp; FUNDS</b> | <b>\$ 309,716.56</b> |

## Trinity Episcopal Church Annual Report 2013

### 2014 Approved Budget

|                                       | Budget '14           | Budget '13           | Acutal '13           |
|---------------------------------------|----------------------|----------------------|----------------------|
| <b>INCOME</b>                         |                      |                      |                      |
| Plate                                 | \$ 10,000.00         | \$ 9,000.00          | \$ 12,844.45         |
| Pledges                               | \$ 245,014.00        | \$ 211,052.00        | \$ 209,538.45        |
| Non-Pledge - Envelopes                | \$ 17,000.00         | \$ 12,000.00         | \$ 24,705.25         |
| Use Fees                              | \$ 10,000.00         | \$ 15,000.00         | \$ 17,455.00         |
| Blend Fund Income                     | \$ 22,000.00         | \$ 22,000.00         | \$ 25,163.16         |
| <b>TOTAL INCOME</b>                   | <b>\$ 304,014.00</b> | <b>\$ 269,052.00</b> | <b>\$ 289,706.31</b> |
| <b>EXPENSE</b>                        |                      |                      |                      |
| <b>Staff</b>                          |                      |                      |                      |
| A100 Rector                           |                      |                      |                      |
| Stipend                               | \$ 56,595.25         | \$ 46,381.00         | \$ 46,380.96         |
| Social Security                       | \$ 4,329.50          | \$ 3,548.00          | \$ 3,548.40          |
| Professional Expenses                 | \$ 1,850.00          | \$ 2,900.00          | \$ 2,794.38          |
| Health/Dental/Life/Disability Ins.    | \$ 13,251.00         | \$ 7,572.00          | \$ 7,572.00          |
| Pension                               | \$ 14,021.75         | \$ 8,987.00          | \$ 8,987.28          |
| Housing Equity                        | \$ 1,875.00          |                      |                      |
| Continuing Education                  | \$ 500.00            |                      |                      |
| Sabbatical Fund                       | \$ 2,500.00          |                      |                      |
| A150 Building Coordinator             |                      |                      |                      |
| Salary                                |                      | \$ 5,000.00          |                      |
| Social Security                       |                      | \$ 382.50            |                      |
| A200 Director of Children's Education |                      |                      |                      |
| Salary                                | \$ 10,652.13         | \$ 9,652.13          | \$ 9,652.08          |
| Social Security                       | \$ 814.89            | \$ 738.51            | \$ 738.24            |
| Continuing Education                  |                      |                      |                      |
| A300 Director of Youth Ministries     |                      |                      |                      |
| Salary                                | \$ 7,840.88          | \$ 7,725.00          | \$ 7,725.12          |
| Social Security                       | \$ 600.09            | \$ 591.22            | \$ 590.88            |
| Continuing Education                  |                      |                      |                      |
| A400 Director of Music                |                      |                      |                      |
| Salary                                | \$ 13,831.30         | \$ 13,626.90         | \$ 13,626.96         |
| Social Security                       | \$ 1,059.04          | \$ 1,043.39          | \$ 1,042.56          |
| A500 Bookkeeper                       |                      |                      |                      |
| Salary                                | \$ 8,320.00          | \$ 1.00              |                      |
| Social Security                       | \$ 636.48            |                      |                      |
| A600 Secretary                        |                      |                      |                      |
| Salary                                | \$ 11,960.03         | \$ 11,783.28         | \$ 11,991.29         |
| Social Security                       | \$ 914.94            | \$ 901.42            | \$ 947.95            |
| Pension                               | \$ 1,100.00          |                      | \$ 284.40            |
| Health Insurance                      | \$ 1,200.00          | \$ 1,200.00          | \$ 400.00            |
| A700 Sexton                           |                      |                      |                      |
| Salary                                | \$ 4,600.00          | \$ 4,500.00          | \$ 4,134.04          |
| Social Security                       | \$ 351.90            | \$ 344.25            | \$ 316.24            |
| A800 Child Care Workers               |                      |                      |                      |
| Wages                                 | \$ 2,200.00          | \$ 2,000.00          | \$ 2,010.32          |
| Social Security                       | \$ 168.30            | \$ 153.00            | \$ 154.12            |
| <b>Total Staff</b>                    | <b>\$ 161,172.48</b> | <b>\$ 129,030.60</b> | <b>\$ 122,897.22</b> |
| <b>Education</b>                      |                      |                      |                      |
| B100 Children's Education             | \$ 3,000.00          | \$ 2,240.00          | \$ 1,903.03          |
| B102 Nursery                          | \$ 700.00            | \$ 600.00            | \$ 306.08            |
| B105 Day Camp                         | \$ 1,500.00          | \$ 1,900.00          | \$ 592.64            |
| B108 Lego Teams                       | \$ 575.00            | \$ 500.00            | \$ 440.26            |
| B110 Youth Education                  | \$ 3,545.00          | \$ 1,850.00          | \$ 1,850.00          |
| B115 Pilgrimage Support               |                      | \$ 2,500.00          | \$ 2,500.00          |
| B120 Adult Education                  | \$ 1,200.00          | \$ 3,000.00          | \$ 1,857.99          |
| B140 Camperships                      | \$ 2,000.00          | \$ 1,000.00          | \$ 1,000.00          |
| <b>Total Education</b>                | <b>\$ 12,520.00</b>  | <b>\$ 13,590.00</b>  | <b>\$ 10,450.00</b>  |



## Trinity Episcopal Church Annual Report 2013

### 2014 Approved Budget

|                                 | Budget '14           | Budget '13            | Actual '13           |
|---------------------------------|----------------------|-----------------------|----------------------|
| <b>Operations</b>               |                      |                       |                      |
| C100 Miscellaneous Expenses     | \$ 200.00            | \$ 200.00             | \$ 192.18            |
| C110 Dues, Fees, Charges        | \$ 2,000.00          | \$ 2,000.00           | \$ 2,075.36          |
| C120 Property Insurance         | \$ 10,300.00         | \$ 10,300.00          | \$ 10,391.37         |
| C130 Property Loan              | \$ 19,326.00         | \$ 19,326.00          | \$ 19,326.00         |
| C140 Worker's Compensation      | \$ 350.00            | \$ 300.00             | \$ 321.00            |
| C150 Maintenance Supplies       | \$ 2,250.00          | \$ 2,250.00           | \$ 1,605.03          |
| C160 Building Maintenance       | \$ 6,000.00          | \$ 6,000.00           | \$ 4,723.94          |
| C165 Capital Funds              | \$ 2,500.00          | \$ 3,750.00           | \$ 4,363.75          |
| C170 Grounds Maintenance        | \$ 750.00            | \$ 750.00             | \$ 595.10            |
| C180 Rectory Maintenance        | \$ 2,000.00          | \$ 1,000.00           | \$ 892.37            |
| C190 Church Utilities           | \$ 16,000.00         | \$ 17,000.00          | \$ 15,677.28         |
| C200 Rectory Utilities          | \$ 3,000.00          | \$ 2,000.00           | \$ 1,809.71          |
| C210 Snow Removal               | \$ 750.00            | \$ 750.00             | \$ 750.00            |
| C220 Fire Suppression System    | \$ 600.00            | \$ 300.00             | \$ 390.00            |
| C230 Security System            | \$ 1,000.00          | \$ 1,000.00           | \$ 1,120.08          |
| C240 Security Lighting          | \$ 650.00            | \$ 650.00             | \$ 635.27            |
| C250 Pest Control               | \$ 500.00            | \$ 1,100.00           | \$ 1,047.59          |
| C260 A/C & Furnace Preventative | \$ 2,400.00          | \$ 2,350.00           | \$ 2,376.00          |
| C270 Copier & Duplicator Lease  | \$ 3,000.00          | \$ 3,600.00           | \$ 2,856.30          |
| C280 Office Supplies            | \$ 1,500.00          | \$ 1,750.00           | \$ 1,318.08          |
| C290 Postage                    | \$ 1,000.00          | \$ 1,000.00           | \$ 977.73            |
| C300 Audit                      | \$ 1,000.00          |                       |                      |
| C310 Search Team                |                      | \$ 20,000.00          |                      |
| C320 Church Management Software | \$ 2,000.00          |                       |                      |
| <b>Total Operations</b>         | <b>\$ 79,076.00</b>  | <b>\$ 97,376.00</b>   | <b>\$ 73,444.14</b>  |
| <b>Service</b>                  |                      |                       |                      |
| D100 Diocesan Apportionment     | \$ 24,711.00         | \$ 24,450.00          | \$ 24,450.00         |
| D110 Outreach                   | \$ 10,000.00         | \$ 10,000.00          | \$ 10,000.00         |
| D130 Rector's Discretionary     | \$ 1,200.00          | \$ 900.00             | \$ 900.00            |
| D135 Deacon's Discretionary     | \$ 540.00            | \$ 540.00             | \$ 540.00            |
| D140 Evangelism                 | \$ 500.00            | \$ -                  | \$ -                 |
| D145 Web Site                   | \$ 200.00            | \$ 1,200.00           | \$ 483.89            |
| <b>Total Service</b>            | <b>\$ 37,151.00</b>  | <b>\$ 37,090.00</b>   | <b>\$ 36,373.89</b>  |
| <b>Inreach</b>                  |                      |                       |                      |
| E120 Fellowship                 | \$ 1,500.00          | \$ 1,500.00           | \$ 1,337.73          |
| E130 Correspondence             | \$ 100.00            | \$ 100.00             | \$ 92.00             |
| E150 Covenant Pledge            | \$ 1,500.00          | \$ 2,000.00           | \$ 1,938.64          |
| <b>Total Inreach</b>            | <b>\$ 3,100.00</b>   | <b>\$ 3,600.00</b>    | <b>\$ 3,368.37</b>   |
| <b>Worship</b>                  |                      |                       |                      |
| F100 Deacon                     | \$ 3,120.00          | \$ 3,000.00           | \$ 2,533.69          |
| F110 Acolytes                   | \$ 250.00            | \$ 250.00             | \$ 74.00             |
| F115 Eucharistic Ministers      | \$ 250.00            | \$ 250.00             | \$ 534.00            |
| F120 Bulletins                  | \$ 500.00            | \$ 400.00             | \$ 308.39            |
| F130 Music                      | \$ 1,000.00          | \$ 250.00             | \$ 662.67            |
| F140 Special Worship            | \$ 1,500.00          | \$ 1,500.00           | \$ 1,312.69          |
| F150 Substitute Organist        | \$ 400.00            | \$ 400.00             | \$ -                 |
| F160 Supply Clergy              | \$ 1,000.00          | \$ 1,000.00           | \$ 668.94            |
| <b>Total Worship</b>            | <b>\$ 8,020.00</b>   | <b>\$ 7,050.00</b>    | <b>\$ 6,094.38</b>   |
| <b>TOTAL EXPENSE</b>            | <b>\$ 301,039.48</b> | <b>\$ 287,736.60</b>  | <b>\$ 252,628.00</b> |
| <b>NET INCOME</b>               | <b>\$ 2,974.52</b>   | <b>\$ (18,684.60)</b> | <b>\$ 37,078.31</b>  |